

## Outdoor Education Specialist

1 – Permanent Position

1 – Acting Position

### School Operations, Outdoor Education

CUPE Local 4400, Unit C - Grade L (School Year)

\$36.63 – \$43.01 per hour

**(It is anticipated that the acting assignment will end on March 23, 2025)**

**The Toronto District School Board adheres to equitable hiring, employment and promotion practices.**

*Reporting to the Centrally Assigned Principal, under the day-to-day direction of the Site Supervisor, the Outdoor Education Specialist will provide Outdoor Education program delivery, preparation and development for (primarily) elementary (Grades 4 - 8) or secondary (Grade 9 - 12) students, under the direction of outdoor education teaching staff. This includes creating and maintaining program equipment, displays and facilities.*

### Summary of Duties:

- Provide outdoor education program delivery (e.g., curriculum-based lessons in natural settings such as mapping, snowshoeing, teambuilding, pond study, hiking);
- Assist with preparation of outdoor education material (e.g., sugar shacks, displays, team building equipment, maple syrup, seasonal equipment preparation);
- Assist with maintenance of resources for program;
- Assist with outdoor education lesson preparation (e.g., preparing hands-on materials for students);
- Assist with cleanup;
- Assist with outdoor education program development (e.g., draft materials);
- Provide guidance for outdoor education Interns;
- Assist at mealtime (e.g., composting/recycling/garbage, cook-outs) and free time (e.g., safety/location instructions);
- Assist with overnight supervision, of students as required;
- Perform site specific administrative duties (e.g., inventory, scheduling, communication with teachers/principals, equipment/ clothing/boots); and
- Other related duties as assigned.

### Qualifications:

- Two-year community college diploma in related field (e.g., Outdoor Education), with one year of related outdoor education experience, or an equivalent combination of education and experience;
- Current First Aid and CPR certification;
- Proven competency in outdoor and beyond-the-classroom skill areas;
- Proven outdoor experience with elementary/intermediate/secondary students;
- Strong written, oral and interpersonal skills with proven ability to work as a team player;
- Working knowledge of related Board policies and procedures;
- Background knowledge of outdoor and environmental issues; and
- Some sites require specific certification, e.g., NLS Life-Saving, Canoeing, Cross-Country Skiing, High Ropes, CanBike, Focus on Forests/Project WILD training courses.

### Assets:

- Computer skills;
- Significant large group facilitation experience;
- Animal care experience; and
- Prior experience working with curriculum.

**Special Requirements:**

- Must lead and participate in often strenuous outdoor activities such as walking, hiking, cross-country skiing, snowshoeing, canoeing, swimming, and be able to respond to emergency situations while leading such activities.

**Location:** 16500 Peel Regional Road 50, Etobicoke Outdoor Education Centre  
1511 Echo Ridge Road, Scarborough Outdoor Education School, Kearney

**Hours:** 40 Hours per week (hours may vary according to program needs)

**Work Year:** School Year

**Please note:**

Applications **must** be submitted:

1. In résumé form with a covering letter to: [Application.Submission@tdsb.on.ca](mailto:Application.Submission@tdsb.on.ca)
2. With competition # **CUPE C-24-0173UTE** in the subject line
3. Apply no later than 4:30 pm on **October 1, 2024**.

Only applicants selected for an interview will be contacted. Applications will not be acknowledged in writing.

***We strive to meet the accommodation needs of persons with disabilities. Applicants are encouraged to make their needs for accommodation known in advance during the hiring process.***