

## Teacher to Vice-Principal Selection Process Timelines for 2024-2025 School Year

### Spring 2025 Cycle – The Pre-Interview Process:

Date/Time	Details
Friday, November 1, 2024 (12:00 noon)	Posting of Notice of Intent to Apply
Friday, November 15, 2024	Deadline for Submission of Notice of Intent to Apply
Wednesday, November 20, 2024 (4:30 p.m. to 6:30 p.m.)	<b>Information Session for Candidates</b> for Spring 2025 Promotion Selection Process Virtual Session – link to be shared
Monday, January 6, 2025 (12:00 noon)	Candidate Application package submission deadline (including Written Reference statement from external applicants)
Wednesday, January 8 to Thursday, January 23, 2025	Principal/SOE Validation Process
Friday, January 24, 2025 (12:00 noon)	Joint Recommendation forms and Resume Results sent to People and Culture from Superintendents
Monday, January 27, 2025	People and Culture confirms candidate Validation results with SOE's
Wednesday, January 29, 2025	Candidates informed of the Validation Process by SOE's

### Spring 2025 Cycle – The Interview Process:

Date/Time	Details
Tuesday, February 11, 2025 (4:30 pm – 6:30 pm)	<b>T to VP Interview PD for Candidates</b> Information Session on the Interview Process In-Person – Location to be determined
Thursday, February 27, 2025 Tuesday, March 4, 2025	<b>Interview Dates:</b> Location: Virtual Interviews (Superintendents and Principal Volunteers will need to reserve these dates)
Friday, March 7, 2025	Candidates informed of Interview results
Tuesday, March 18, 2025 (4:30 p.m. – 6:30 p.m.)	<b>Meeting for candidates on the Promotion Lists</b> (new additions to the list) Virtual Session – link to be shared