

School Improvement Process (SIP)

The School Improvement Process (SIP) must align with the Multi-year Strategic Plan ([MYSP](#)), with Equity as the guiding principle, and our commitment to Truth and Reconciliation and with our values: Belong, Achieve, Thrive, and Revitalize.

There are five strategic directions within the MYSP:

- **Truth and Reconciliation:** a commitment to implementing the Truth and Reconciliation Commission of Canada's Calls to Action
- **Belong:** all students belong, are engaged, and valued in an inclusive environment.
- **Achieve:** all students reach high levels of achievement, success, and personal development.
- **Thrive:** all students graduate with the confidence, skills, and knowledge to thrive.
- **Revitalize:** all students and staff learn and work in inclusive, safe, and modern environments.

Option 1: INFORMATION NIGHT

- **Prepare for the Information Night:** Plan and schedules an Information Night to discuss the School Improvement Process (SIP).
- **Presentation by the Principal:** , The Principal presents the current work of the School Committee, which consists of teachers.
- **Open Discussion:** Parents/Caregivers share their ideas and feedback regarding the SIP process.
- **Compile Recommendations:** The School Council compiles the recommendations and presents a report to the Principal.

Option 2: SOLICITING VIEWS OF THE SCHOOL COMMUNITY

- *The School Council forms a SIP Council Committee comprising of interested parents/caregivers to gather views from the school community.*
- *Verify that the SIP brochure has been distributed to all parents/caregivers.*
- *The SIP Council Committee collects data through surveys, creates Listening Circles, and/or holds meetings to gather input from parents/*

caregivers.

- *The collected data is compiled and presented to the School Council, who will share with Principal*

OPTION 3: SELECTION OF SIP COMMITTEE MEMBERS

Select

- Select Committee Members: The School Council selects parent(s)/caregiver(s) to sit on the school SIP committee.
- Daytime availability

Clarify

- Ensure clarity regarding the responsibilities of the selected parent(s)/caregiver(s) and the purpose of the committee.

Involve

- Committee meetings should strive for a diverse parent/caregiver representation.

Progress

- Council representatives report on committee progress to the School Council

Listening Circles

Efforts should be made to encourage participation of parents/caregivers “at the margins” - the people whose voice we rarely hear. Consider these questions:

1. Whose voices do I regularly hear?
2. Whose voices do I rarely hear?
3. Have any been silenced? What needs to change?

4. How are race, class, language, ability, nationality and education represented in the parent/caregiver voices I hear?

Listening Circles are a good vehicle for reflecting on the ideas, traditions, cultures and strengths of the families in your school. It begins with building trust; listening and learning from each other; ensuring participants feel valued; using what you learn to influence SIP goals.

Open Forums

Offer a platform to gather informal feedback when parents and caregivers are at the school

- Can occur during school events such as Meet the Teacher Night or Parent/Caregiver Teacher Conferences or School Fairs.

Preamble

Keeping the MYSP at the forefront, the School Improvement Process (SIP) entails assessing three critical areas within your child's school:

Belonging/Well-being which may involve student absenteeism, equity, anti-hate, anti-racism, parent/caregiver engagement and a welcoming environment.

Achievement: may include Special Education, tutoring, Staff engagement and resources.

Indigenous education and sovereignty. Are we honouring their ways of being and sharing their history

Format:

In an empty room or hallway hang large sheets of paper, each with its own question

Questions should be linked to the MYSP.