

Operational Effectiveness WG
September 16, 2024
Join Zoom Meeting
<https://us06web.zoom.us/j/83392368194>

Draft Agenda

6:30pm Welcome Back!

What are you looking forward to at PIAC this year?

6:40pm Budget Update

[2023/24 budget summary](#) (as of August 31, 2024)

2024/25 budget update (Michelle and Latha)

Bringing forward budget requests for this school year

7:30pm PIAC By-Laws Review

Engaging members (survey)

Forming a small survey group

Andrew has taken some early steps to prepare

Google Drive > ! Start Here-PIAC Main Folder ! > PIAC Operational Effectiveness WG > PIAC Bylaws > 2024-2025 PIAC Bylaws Sub-WG
https://drive.google.com/drive/u/3/folders/1SUFWMmegVXKjbRqp41WHf_HYzWgyHOns

I have copied files from the previous bylaw change process in 2021 to the folder titled Prior Years Bylaws Changes Process.

I have also refreshed the PIAC Survey - Ideas for Amendments to PIAC By-laws for this Fall survey. Take a look and suggest edits here:

<https://docs.google.com/forms/d/1QejaGsnh8UGFUoWUVr9B579P4IGSPYqFQaaOIV2-ZwA/edit>

7:50pm Co-Lead Elections

Who is interested in this role?

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Present:

Zena S (Co-chair), Frances S (W2), Andrew (W3), Alice R (W7), Erin, Seema M (W18), Sarah A (W2), Gordon H (W3), Mercy C (W6), Kaydeen B (W8), Latha J, Michelle M,

Budget Update [2023/24 budget summary](#) (as of August 31, 2024)

February 3, 2024 Members planning event

expense to host a PIAC members strategic planning meeting as listed in Concerns around transparency, accountability for this expense, and process to allocate this funds in this way

Immediate Action:

Reiterating the process at next general meeting and reminding members of the budget process moving forward: noting in our budget report

We prefer that WG's do follow process even under emergency needs

Next Steps:

Prepare a process that is clear and shared with members

2024/25 budget update

\$45, 381– 2024/25 PIAC Budget allocation from the Ministry

We will prepare a draft budget outline to present to members at October's general meeting

Capturing our carry over expenses from May and June into this year

Drafting a 2024/25 budget: make requests

Recommendation:

In lieu of presenting a draft budget for 2024/25 to members, we are preparing a recommendation for expenses to cover September/October in person meetings: refreshments, tech support

\$1500 to cover meeting expenses for 2 in person sessions

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(discussions occurring around costs for tech support to facilitate hybrid general meetings)

Also, -\$15k for last year's rolled over RFQs (school council, communications, strategic planning session)
and -\$25K for winter conference