Municipal Freedom of Information & Protection of Privacy Act

(MFIPPA, R.S.O. 1990, c. M.56)

**Freedom of Information Access Request**

| **Part A: Contact Information** |  |
| --- | --- |
| Last name: | First Name: |
| Title: | Company: |
| Address: | City:Province:Postal Code: |
| Telephone (Day):Evening/Alternative: | E-Mail:  |
| **Part B: Subject of Request** |  |
|  Request Access to TDSB General Information |  |
|  Request Access to Personal Information  |  |
|  Request Correction of Personal Information  |  |
| Please provide a **detailed** description of the type of record(s) you are requesting: |  |
| **Part C: Time Period of the records** |  |
| From: (yyy/mm/dd)  | To: (yyy/mm/dd) |
| **Part D: Application Fee**A statutory non-refundable fee of **$5.00** is required for all freedom of information requests [O.Reg 823, s.17(1)(c)]. | **Mail request** to**:**Please make your cheque made payment payable to the“**Toronto District School Board**”.**Freedom of Information Coordinator**Toronto District School Board1 Civic Centre Court Etobicoke, ON, M9C 2B3 |
| **Part E: Signature** | **Date:**  |

Personal information contained on this form is collected under legal authority of the *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) R.S.O.1990, Chapter M.56 and will be used for the purpose of responding to your request. Questions regarding this collection can be directed to the FOI Coordinator at 416-397-3288 or foi.privacy@tdsb.on.ca