

## PIAC Special Event Working Group Report

<b>Working Group</b>	PIAC Special Event WG
<b>Meeting Date:</b>	<b>September 9, 2024 @ – 7:30 pm – 9:08 pm</b>  <b>Attendance:</b> Sharon Grant – Zena Shereck – Chair   Seema Mitchell (W18)   Nadia Judunath -Co-Lead (W22)  Andrew Waters (W3)  <b>Next Meeting – Monday September 30<sup>th</sup>, 2024.</b>
<b>Description/Objectives</b>	This PIAC working group consists of members, community volunteers and staff, who are responsible for assisting and collaborating with successful delivery of PIAC led events such as the PIAC Conference, parent engagement workshops and all other events pertaining to school council support.
<b>Event Name</b>	“Ready Set Engage – “Empowering/Supporting School Councils” (Still needs to be finalized).
<b>Event Date</b>	Saturday February 1, 2025
<b>Event Time</b>	1 pm – 5 pm
<b>Event Venue/Platform &amp; Registration</b>	In person conference.  Registration: TBD
<b>Attendees</b>	By invitation only to all School Councils with a maximum of two parent reps each.
<b>Budget:</b>	\$25K, total spend from last conference is still being reconciled.
<b>Theme</b>	Helping to support school councils by providing them with the tools they need.
<b>Event Objective</b>	Supporting Parents and Caregivers voices: <ul style="list-style-type: none"> <li>● Help support school councils through various workshops surrounding; Vision &amp; Values (Equality, Engagement vs Involvement), Role, responsibilities &amp; structure of school council (SIP, SSON &amp; By-laws), Finance (Budget), Advocating for school council. Goal is to have PIAC Members present.</li> <li>● Facilitators of workshops TBD</li> <li>● Help to build student achievement and success.</li> <li>● Provide networking opportunities</li> <li>● Other details to follow</li> </ul>
<b>Event Details</b>	<ul style="list-style-type: none"> <li>● Goal to have 300 - 500 parents in person</li> <li>● Workshops</li> <li>● Networking</li> <li>● Finger foods to be served</li> </ul>
<b>Communication Plan</b>	To Work with Communication WG and TDSB Communication department

<b>Keynote Speakers/Speakers:</b>	None at this time
<b>Student/Member Volunteers</b>	High School students for graphic design and for catering. PIAC members for presenting at the Mega workshop, and assisting with set up, tear down. Assist with before, during and after event.
<b>Bussing/Transportation</b>	Looking into TTC/Presto cards
<b>Child Minding</b>	Will be available
<b>Catering</b>	TBD
<b>Motions</b>	<b>"Be it resolved that the Event Working Group is requesting a \$25,000.00 budget to help support the PIAC School Council Conference to be held Saturday February 1, 2025." – Place Holder</b>
<b>Next Step</b>	<ul style="list-style-type: none"> <li>● Work on communication plan</li> <li>● Work on reconciling last budget</li> <li>● Work on WG meeting dates</li> <li>● Work on timeline</li> </ul>
<b>Working Group Lead(s)</b>	1. Andrew Waters & Nadia Judunath
<b>Working Group Members</b>	<p><b>Working Group Members</b></p> <p>Andrew Waters   Tanya Ono   Seema Mitchell   Nadia Judunath   TBD</p> <p><b>Community Members</b></p> <p>TBD</p>
<b>General Notes</b>	