

Insert School Letter Head

November 2020

Dear Parent/Guardian:

**Re: TDSB Universal Screening Process for students in OSR School**

As a result of the COVID 19 Pandemic and staggered entry to school, we have had to delay the annual TDSB Universal Screening Process for Grade 3 students. The Canadian Cognitive Abilities Test 7 (CCAT 7), which is typically administered in October, will now be administered following the process outlined below.

All grade 3 students will have the opportunity to complete the Canadian Cognitive Abilities Test, a standardized group test of ability. This test provides information to classroom teachers about the strengths and learning needs of each student in order to better support teachers with programming. Central staff may also use test results to establish a basis for the evaluation of existing programs and assist in planning appropriate curriculum and instructional programs at the system level. Individual test results will be treated confidentially and any data used for purposes of reporting to the public will be done generically without disclosure of identifying information. Your child's results are scored by an outside third party and are confidential and do not affect his or her report card. A copy of this report will be filed in your child's Ontario Student Record (OSR).

Grade 3 students attending their OSR School (bricks and mortar) will be writing the assessment on (insert date).

All grade 3 students will participate in this assessment. If you **do not** want your child to take this test, kindly inform me in writing **no later than Wednesday, December 2nd, 2020**.

More information around the Universal Screening Process can be found here - <http://www.tdsb.on.ca/Leadership-Learning-And-Special-Education/Special-Education/Universal-Screening>. If you have any other questions, please speak to me or your child's teacher. Thank you for your support and cooperation.

Yours truly,

Principal