

**OFFICE OF THE DIRECTOR OF EDUCATION**

5050 Yonge Street, Toronto, Ontario M2N 5N8

November 1, 2018

Dr. Brendan Browne

Executive Superintendent

Leadership, Learning, and School Improvement

During the 2018-2019 school year, I would ask you to focus on the following key areas while fulfilling all of the duties of your position:

* Create conditions to support an inclusive model for education and shared responsibility for all students, particularly students with special needs;
* Promote consistent and student-centred allocation of support staff in service of student needs and student independence;
* Oversee leadership development and capacity building of aspiring, developing, and existing leaders;
* Support the research and review of the effectiveness of our Intensive Support Programs and Home School Programs.
* Collaborate with Early Years to support strategies that promote early intervention, clinical services, and extended day programs for all students;
* Oversee the leadership and organization of the Model Schools program.
* Foster effective relationships with partners such as community agencies, health care, child and youth services, and corrections through shared responsibility, collaborative practices, and leadership of CTCC programs;
* Oversee the leadership and portfolio responsibilities of the System Superintendent of and Centrally Assigned Principals in Leadership and Learning;
* Work effectively with Trustees;
* Act as Staff Lead for the Special Education Advisory Committee.

I would ask you to collaborate intentionally and strategically with all of the Associate Directors and members of the Executive Team to achieve the directions and actions in the Multi-Year Strategic Plan and Action Plans.

Thank you for your Executive leadership in TDSB.

Sincerely,



Dr. Kathy Witherow

Associate Director

Leadership, Learning, and School Improvement