



Name of Committee: Parent Involvement Advisory Committee

Meeting Date: September 22, 2020

A meeting of the Parent Involvement Advisory Committee convened on September 22, 2020 from 7: 00 p.m. to 10: 42 p.m. via Zoom with PIAC Co-chairs D.Williams & Zena Shereck

Attendance: Vivek Rao (W2 Alt), Felicia Lau (W3 Rep), Sarira Somani (W3 Alt), Sharon Grant (W4 Rep), Patricia Seedial (W4 Alt), Jess Hungate(W5 Rep), Alice Romo (W7 Rep), Kaydeen Bankasingh (W8 Rep), John Bakos (W8 Alt), Andrew Waters (W9 Rep), Cecile Farnum (W9 Alt), Sylvester Witter (W10 Rep), Wilmar Kortleever(W11 Rep); Janice Barnett(W11 Alt), Aretha Phillip (W13 Rep), Nazerah Shaikh (W14 Rep) Jenny Gannon (W14 Alt), Sharleen Ahmed (W15 Rep), Neil Faba (W15 Alt), Kate Leuschen Millar (W16 Rep), Glenna Wellington (W17 Alt), Seema Mitchell(W18 Rep), Mark Ramcharan (W18 Alt), Abdullah Mamun (W19 Rep), Shanti Chand (W19 Alt), Chris Levien(Ward 20 Rep), Zuojun Han(W 20 Alt), Nicole Marshall (W22 Rep), Nadia Judunath(W22 Alt), **Towhid Noman(CLG)**, D.Williams (PIAC Co-Chair), Zena Shereck (PIAC Co-Chair) Alexis Dawson, Trustee Rachel Chernos Lin,

Staff: Associate Director Karen Falconer, Latha John (Committee Assistant);Michelle Munroe (Central Coordinator, PCEO), Exec Superintendent Uton Robinson

Regrets: Mirian Turcios (W6 Rep), Dean Gray (W6 Alt)

Absent: Faduma Qalinle (Ward 1 Alt), Shafoli Kapur (W2 Rep), Jaimala(W5 Alt), Hanniya Sheikh (W12 Rep), Syed Sumar Alam(W13 Alt), Rebekah Quach (W16 Alt), Pargat Mudher (W17 Rep)

ITEM	DISCUSSION	MOTION	RECOMMENDATION
Welcome & Introductions Approval of Quorum • Acknowledgement	Acknowledgement of Traditional Lands was done by Chair Williams. The committee was reminded of the code of conduct at meetings.		

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of Traditional Lands <ul style="list-style-type: none"> • Declarations of Membership • Code of Conduct 		Quorum was achieved.	
Declaration of Actual, Perceived, or Potential Conflict of interest			
Approval of Agenda		Motion for approval of the agenda by Andrew W, 2nd by Jess H. All in Favour. Motion carried	
Approval of Minutes June 16, 2020		Motion to approve the June 16 minutes by Janice B 2nd by Nazerah S All in favour motion carried.	
PCEO Report	<p>Parents as partners conference</p> <p>The first virtual conference is scheduled for Saturday October the 24th and Sunday October the 25th. The planning committee is working on the schedule and confirming the workshops, more communication to follow.</p> <p>Parent Reaching Out grants</p> <p>Parent reaching out grant (PRO) allocation was changed by the ministry last year to a set amount to the district. TDSB has received \$131,000 \$ for the year 2020-2021.</p>		

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	<p>The grant is called the program priorities funding, staff to reach out to PIAC's Ad hoc PRO Working group to discuss proposed expenditure. In the past PRO Funds have been used to support the Parents as Partners conference.</p> <p>Parents Participation in the Vice Principal Hiring Process PVP</p> <p>Staff consulting with employees services around the feasibility for online training.</p> <p>School council election tools</p> <p>The interim protocols were sent to schools on how school council should be operating and timelines for school elections.</p> <p>School council operations guidelines</p> <p>Discussion</p> <ul style="list-style-type: none"> • Guidance to school councils in organizing elections equitably such as election notifications and communications; voter verification eligibility for voting online. • How do parents get accountability or communicate or impact change in a virtual school that have no virtual school councils? • Ministry's REG 612 should be outlined better in the Board communication for school councils across the board and include the variances for the virtual school parent being on council. • What are the consequences for school councils who don't have the By-Laws set by the deadline? Is there a generic By-Laws for school 		

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	<p>councils?</p> <ul style="list-style-type: none"> • Roll out of Zoom for School councils • Zoom access for school council working group meetings. • Technical support from the Board for Zoom • Access to school messenger for school councils • Training for the school councils • Support to school councils on interpretations of regulations and holding elections, • Clarification to school councils on electing of parent representatives in the Council and school council executive election. • School council elections start date <p>Staff Response</p> <p><i>Staffs are working on the communication and accountability structure of the virtual school.</i></p> <p><i>Principals have to ensure council meetings are held; most school chairs are not yet familiar with zoom. Staffs are open for a feasible method to make it workable for school councils.</i></p> <p><i>Chair's shared email will give access and instructions to zoom</i></p> <p><i>Staff to roll out school messenger for school councils and parents in the brick and mortar schools, a link to school council chairs on how to activate</i></p>		

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	<p><i>school messenger to be communicated.</i></p> <p><i>Training to be done via zoom videos or virtual format</i></p> <p><i>Elections to happen 30 days after when school started. Different dates due to the staggered start dates this year. 14 day notice to hold elections</i></p> <p><i>The ministry has indicated that virtual caregivers and parents are members of school council.</i></p> <p><i>Virtual parents have full membership right and eligibility as voting members of council.</i></p> <p>PIAC Members feedback/information sharing</p> <ul style="list-style-type: none"> • Parent Reps representing at the school council should reach out to all parents of the school including virtual school parents. • PIAC needs to work on keeping the recommendation as simple for school councils. • Many schools don't have By-laws and PIAC can create a sample By-laws for school council and the focus on what is different due to the current situation. • School council elections should be 30 days after school reopening. 		
Associate Director's Report	<p>Virtual school council status</p> <ul style="list-style-type: none"> • The Ministry of Education clarified 		

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	<p>that the virtual school was a temporary remote learning option during the pandemic period.</p> <ul style="list-style-type: none"> • All families to continue to engage and be involved at their home school council community. • PIAC's input in the parent engagement of the virtual school level would be welcomed by the Ministry. <p>Return to school update</p> <p>Reopening of physical schools have gone well, staff had put inordinate amount of time in the reorganizing.</p> <p>Staffs are looking at the in-school process to assure the health and safety for all students, staff and the school community.</p> <p>Discussion</p> <p>Second Wave</p> <p>How is the Board planning and preparing if there is a second wave?</p> <p>The Board is expected to adapt and pivot and staff are planning and doing their level best to be ready for every eventuality.</p> <p>Staff will continue to take direction as always from Toronto public health and move forward accordingly.</p>		
Working Group (WG) Reports			
Budget WG	<ul style="list-style-type: none"> • Budget WG Chair provided a summary of the financial position of 2019-2020. 		

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	<ul style="list-style-type: none"> • PIAC budget 2020-2021 is \$45,883 • PIAC WG leads to submit budget requests for 2020-2021 by Thursday October 8th • The first Budget WG group to meet on Thursday October 15th to discuss and create a 2020-2021 PIAC budget plan which will be presented for approval at the next PIAC meeting on October 20th • PIAC members to sign up for the 2020-2021 Budget WG. • PIAC's 2019-2020 year end is August 31st, the leftover budget of \$511.00 and the amount was clawed back. 		
Event WG	<ul style="list-style-type: none"> • The WG had its first meeting on September 10, 2020 <ul style="list-style-type: none"> • Felicia Seto Lau and Nadia Judunath was elected as the Co-leads of the Event working group. • Friendly amendment for all three motions into one motion 	<p>Motion by Felicia (i) Be it resolved for the general committee to strike a November Event WG to organize a set of relevant workshops providing relevant information to assist and engage parents in their school councils and communities.</p> <p>(ii) Be it resolved to set the dates of Saturday, November 21 and Sunday, November 22 for the presentation of the relevant workshops and topics as determined by the</p>	

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		<p>November Event WG. Times to be determined and confirmed by the November Event WG.</p> <p>(ii) Be it resolved to set aside in the PIAC annual 2020-21 budget an amount of \$10,000 (not to be exceeded) for to be spent on items to be determined by the November Event at this time to be keynote speaker fee(s); honourariums; marketing; interpretation costs.</p> <p>Motion seconded by Sharon G.</p> <p>All in favour, Motion carried.</p>	
Membership	<ul style="list-style-type: none"> • Membership WG Reported on the following six vacancies <ol style="list-style-type: none"> 1. Ward 1 Rep 2. Ward 7 Alt 3. Ward 10 Alt 4. Ward 12 Alt 5. Ward 21 Rep 6. Ward 21 Alt • All PIAC members and community members to sign up for the working groups. • The sign up link to be shared with the committee. 	<p>Motion by Nazerah S</p> <p>Be it resolved that, for greater certainty but only applicable to the 2020-21 fiscal year of PIAC, the absence rules contained in By-Law 4.9 shall be interpreted to not apply to any failures to attend meetings between March and August 2020, so that the</p>	

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		<p>attendance requirements, and possible related vacating or removal from positions provisions, will only be applied to meetings beginning with the PIAC meeting of September 22, 2020. The motion was seconded by Jess H. All in favour, motion carried.</p>	
Communication and Outreach WG	<p>The WG has been working on PIAC's calendar, website, Twitter and Facebook up to date. Request to the committee to communicate on parent engagement events to Communication and Outreach WG.</p>		
Consultation WG	<p>Consultations working group to have a meeting soon and communication to follow.</p>		
Strategic Planning	<p>Alexis Dawson presented the Report on the Strategic Planning session done in August 2020.</p> <p>Discussion</p> <ul style="list-style-type: none"> • The importance of the working groups of doing the work of the committee. 		

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	<ul style="list-style-type: none"> • PIAC Governance should look into administrative procedures for virtual meeting and allow for greater opportunity for discussion. • Technology support for parents who are not tech savvy as part of the work of WG (Communication and Outreach WG). • Supporting wards that have no PIAC representation. <ul style="list-style-type: none"> • PIAC has in the past looked at the work of all WG's and had prioritized work as per importance. • Parent engagement and system accountability to parents should be the focus of the committee especially during COVID times. • Next steps for the committee to reflect and make decisions on how the committee wants to move forward this school year at the October meeting. 		
Striking of the Nomination WG Committee	<p>The two year term for PIAC Chair Shereck is ending in November. The nomination working group is struck and Co-Chairs to call a meeting.</p>		
Co-Chairs Update	<p>Working Group</p> <p>PIAC members were reminded to sign up for working groups for 2020-2021.</p> <p>Meetings</p> <p>PIAC Chairs to attend the Community Advisory Committee Chairs meeting and PSSC.</p> <p>Parents as Partners Conference</p> <p>The Conference Workshops are being finalised, PIAC members to contact PIAC</p>		

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	Chair Shereck for presenting workshops at the conference.		
Trustee Report	<ul style="list-style-type: none"> • The start date for this school year was staggered and virtual school started on September 22, 2020 • Overwhelming demand for virtual schools with 66,000 students enrolled • Five virtual schools have been created and staff has been assigned: 4 elementary – one for each learning center and 1 high school. • Trustees continue in their role and not affected due to virtual schools. <p>To learn more about the structure of these schools, please click here: https://www.tdsb.on.ca/Virtual-School/Virtual-School-Elementary</p> <p>Synchronous learning link for families https://www.tdsb.on.ca/Virtual-School-Elementary/Asynchronous-LearningActivities</p> <p>Director Search Committee</p> <p>To learn more about the search process, follow this link: https://www.tdsb.on.ca/About-Us/Director-of-Education/DirectorSearch</p> <p>Discussion</p> <p>Outdoor learning variations across the Board and standardizing the learning.</p> <p>Staff to follow up with the teaching and learning staff.</p> <p>TDSB's policy round HEPA filters</p>		

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	<p>TDSB policy is based on information and advice provided by Toronto Public Health.</p> <p>COVID is transmitted through droplets which are heavier and larger and cannot be filtered out by HEPA filters.</p> <p>PIAC members also provided concerns on the following issues</p> <ul style="list-style-type: none"> • Communication on virtual schools • Delay in the start of virtual schools and lack of teachers • Technical Resources for parents. • Guidelines for parents and the timelines for parents regarding remote learning. • Virtual school process had different challenges for secondary and elementary schools. • Improvement plan for communications 		
Ward update			
New Business	<p>Ward 10- School Council Hub- Local School Councils joined together to form a hub to welcome return to school. Joint wellness forum is being planned via Zoom by the hub in ward 10.</p> <p>Ward 19 Parent WhatsApp groups have been formed to support each other. Parents are frustrated when they don't get support from staff and the virtual groups have been a great support to many parents</p> <p>Ward 4 Online information session as part of</p>		

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	<p>the school council for parents. Meet and greet by the PIAC Rep and Trustee at Ward 4 high schools. As part of the Director Search Committee Ward 4 Trustee Mammoliti also took input from the community.</p> <p>PIAC members thanked staff TDSB for all the work done in these unprecedented times.</p>		
Adjournment	Meeting adjourned at 10.42pm.		