



Community Advisory Committees

Name of Committee: Community Use of Schools Community Advisory Committee

Meeting Date: 12 November 2019

A meeting of the Community Use of Schools Community Advisory Committee convened on 12 November 2019 from 8:02 a.m. to 10:15 a.m. in Boardroom at 5050 Yonge Street with Co-Chairs Michelle Aarts and Judy Gargaro presiding.

Attendance: Michelle Aarts (Trustee), Judy Gargaro (Etobicoke Philharmonic Orchestra), Kevin Battaglia (TSAA), Susanne Burkhardt (Applegrove Community Complex), Susan Fletcher (SPACE), Sam Glazer (Congregation Beth Haminyan), Alan Hrabinski (Toronto Basketball Association), Dennis Keshinro (Belka Enrichment Centre), Gerry Lang (Citizens For Life Long Learning), Dan MacLean (Trustee), Lynn Manning (Girl Guides of Canada, Ontario Council), Heather Mitchell (Toronto Sports Council), Patrick Rutledge (Big League Book Club), Alex Viliansky (Felix Swim School), Jonathan Wood (Toronto Accessible Sports Council)

Also present were TDSB Staff: Shirley Adderley (Manager Facility Issues & System Liaison), Ugonma Ekeanyanwu (Acting Facility Permitting Team Leader), John Long (Senior Manager, Plant Operations & Community Use), Ndaba Njobo (Acting Facility Permitting Coordinator), Steve Shaw (Executive Officer), Tracy Vallant (Executive Assistant)

The following participated by electronic means: Susanne Burkhardt (Applegrove Community Complex), Sam Glazer (Congregation Beth Haminyan), Alan Hrabinski (Toronto Basketball Association), Dennis Keshinro (Belka Enrichment Centre), Dan MacLean (Trustee)

Regrets: Abdirahim Ali Rage (Muqdishu Soccer Club), Doug Blair (North Toronto Soccer Club), Denise De Paola (TSAA), Mohamed Hassan (Muqdishu Football Club), Dave McNee (Quantum Sports and Learning Association), Chris Moise (Trustee), Louie Papathanasakis (Superintendent), Zakir Patel (Trustee), Chris Ricketts (Pool Support)

ITEM	DISCUSSION	RECOMMENDATION / MOTION
Call to Order / Acknowledgement of Traditional Lands / Welcome and Introductions / Approval of Quorum	<ul style="list-style-type: none"> • The meeting was called to order by Co-Chair Judy Gargaro at 8:02 a.m. 	
Approval of Agenda	<ul style="list-style-type: none"> • Susan Fletcher moved to approve the agenda, seconded by Heather Mitchell. • Add to Other Business – Susan Fletcher to provide an update on SPACE Stories Forum • Motion carried as amended. 	
Approval of Minutes 10 October 2019	<ul style="list-style-type: none"> • Lynn Manning moved to approve the 10 October 2019 Minutes, seconded by Alan Hrabinski. Motion carried 	

<p>Guests in Attendance</p>	<ul style="list-style-type: none"> • Mike Yen - West Hill Baseball League, Sara Somerset - Jack of Sports, Peter Dcruz - Toronto Field Hockey Club, Beje Melamed - North Toronto Soccer Club, Narni Santos - LEF, Omar Nicholls - Nustep Athletic Assoc. 	
<p>Conflict of Interest Declaration</p>	<ul style="list-style-type: none"> • None 	
<p>Delegations</p>	<ul style="list-style-type: none"> • None 	
<p>Permit Unit Update</p>	<p><i>Permit Unit Update:</i></p> <ul style="list-style-type: none"> • <i>Review of Permit Data for years 2017-2018, 2018-2019 and to date 2019-20 (Sept and Oct Meeting Action Items):</i> Staff reviewed data provided on handout for PSI/LSNP programmes with membership • <i>Discussion about usage data that committee needs to do its job effectively:</i> Judy Gargaro summarized feedback from questions sent to the membership; Alan Hrabinski indicated that if it is a field on the permit application then the information is available, if text has to be manipulated (rather than a forced category answer option) then it is difficult to obtain the information. Judy Gargaro reviewed the fields in eBase that are fixed answer choice; membership was interested in looking for data on sex/gender; this field was removed by the Ministry of Education 	<ul style="list-style-type: none"> • ACTION: Handout to be added to Notes (APPENDIX A) • ACTION: Co-Chair Gargaro to summarize the detail of the discussion and will send to Board Staff. Membership requests that staff update this data in April 2020 and to provide to CUSCAC the annual report provided to

	<p>so it is not available.</p> <ul style="list-style-type: none"> The membership would like to know the number of permits in each category, number of participants – this can be captured however it is based on estimates and may not be accurate; number of hours used; would also like to know the location used within the school – difficult to obtain unless the use is for the cafeteria, auditorium or gym; it may be possible to add in aggregate categories (to include libraries, classrooms and speciality rooms). Members recognize that the data is open to interpretation but feel it may be useful to the board as a whole to help us understand usage, including subsidies; difficult to know what might be useful without seeing a report. After the Ministry decided to cancel the Priority Schools Initiative (PSI), the Board decided to support no cost permits for eligible groups (Category 1a) in priority neighbourhoods. <p>Staff have identified 44 schools for this new program called the Local Neighbourhood Support Program – (LNSP) CUSCAC requested a plot map to know where the 44 locations are;</p> <ul style="list-style-type: none"> Focus on Youth (FOY) data is not held in the Permit Unit, it is held with Continuing Education and this information is annually reported to Program and School Services Committee (PSSC) in October; was 	<p>PSSC each October</p> <ul style="list-style-type: none"> ACTION: Staff to provide a list of the 44 Local Neighbourhoods Support Program schools
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	<p>requested that this information be shared with our committee at the same time</p> <ul style="list-style-type: none"> Over the years membership has been asking for a summary of issues, complaints and/or declined permits and/or unhappy folks; is this easy to obtain – is there a field for this? The committee does not wish to interfere on an individual basis but rather want global information to see what the larger issues are. Staff will review to determine if there is an easy way to filter out applications that withdraw voluntarily. <p>Trustee Aarts asked if staff could provide a print out and have a working group decipher the data;</p> <p>It has been brought up before that maybe there should be an ombudsperson or appeals process outside of a deputation at a CUSCAC meeting and going up the chain at the Permit Unit . Staff responded that currently there is no formal appeal process, however concerns can be escalated within the permit unit.</p> <p>When asked about renewal priorities it was confirmed that existing permit holders, even if for-profit, have first right of renewal, except for LNSP permits where only category 1A groups are eligible.</p>	
<p>Outstanding Action Items</p>	<ul style="list-style-type: none"> <i>Pools Working Group Update:</i> nil report <i>Baseball Working Group Update:</i> nil report; looking 	

	<p>to reconfigure this working group to move forward as there are new groups and issues</p> <ul style="list-style-type: none"> • <i>Annual General Meeting Update:</i> Guest speaker is still to be confirmed, Associate Director Carlene Jackson is tentative; for candidates seeking election please be present in the room and have a no more than 2-minute speech; registration begins at 6:00 p.m. and AGM begins at 7:00 p.m. • <i>Revised Terms of Reference:</i> Discussion – staff reviewed changes made with the membership; only key points summarized: <ul style="list-style-type: none"> 2. Membership - suggestion that after each Annual General Meeting add to December Agenda that the committee create its own distribution list to promote sharing of information amongst members; members agree that Appendices be removed however suggested there should be an archive for old documents, suggestion was to create a Google Drive for this purpose; 3. Mandate – is this specific enough; the Parent Involvement Policy is currently under review – suggestion add wording ‘include any other Board Policies relevant that may impact CUS’; is there a need to mention other groups such as Toronto Lands Corporation, City of Toronto or United Way? Or would membership invite them to attend CUSCAC meetings as needed; now that the mandate has widened to include pools we need to 	<ul style="list-style-type: none"> • ACTION: Staff to finalize the Ballot, PowerPoint slides and Agenda • ACTION: Staff to make revisions and circulate to membership before December meeting
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	<p>keep these opportunities for community consultation.</p> <p>It needs to clearly reference the Community Advisory Committee Handbook;</p> <p>The Terms of Reference document should be accepted for the time being and not formalize it yet; committee will review again before accepting;</p> <p>Terms of Reference document must go back to PSSC as recommendation from our committee.</p>	
Trustee Report – Trustee Aarts	<ul style="list-style-type: none"> • Trustee Aarts attended the SPACE Stories Forum on November 5; this started a deeper conversation with the TCDSB around advocacy work; good discussion about how to get a more united voice on community use; how does our policy define non-profit (volunteers versus paid staff)?; got stories from community members • Full budget report will be provided in January at the Finance, Budget and Enrolment Committee (FBEC) meeting and then the Board will receive the Grant for Student Needs; some funding changed from the government were not available at the last finance meeting so the Board had to back track on some decisions, i.e., review of the reduction of French programs and bussing for students in optional French programs 	

Other Business	<ul style="list-style-type: none"> • SPACE Stories Forum: Space Coalition would like to thank Trustee Aarts for attending; Susan Fletcher is responsible for collecting stories on the impact of the education cuts to people/organizations; SPACE wants to talk more; the education cuts have had an impact on non-profit groups across Ontario – the Ontario Not for Profit report was released November 11 which also looks at the impact of budget cuts • Annual General Meeting is on November 26 and registration begins at 6:00 p.m. 	
Adjournment	<ul style="list-style-type: none"> • Motion to adjourn by Susan Fletcher. Motion carried. Meeting adjourned at 10:15a.m. 	
Next Meeting Date		<ul style="list-style-type: none"> • ACTION: 10 December 2019 – 5050 Yonge Street, Boardroom

Handout – Review of Permit Data for years 2017-2018, 2018-2019 and to date 2019-2020
CUSCAC 2019 11 12

PSI School Year (Summer & March break Included)	Weekday Permits	Weekend Permits	Total No Permits	Notes
2017-18	631	144	775	Full Funding
2018-19	544	99	643	68% Funding

(TDSB LNSP) (No Summer or March break included)	No of Permits	No of Organizations	Notes
2019- 20	216	132	Only in 44 schools, no weekends allowed
March break	-	-	Applications open in Jan 2020
Summer	-	-	Applications open in April 2020

Year (PSI Summer)	No of Permits	No of Organizations	Notes
2018	191	119	Full funding
2019	87	60	68% Funding

Year (PSI March Break)	No of Permits	No of Organizations	Notes
2018	89	76	Full funding
2019	67	60	68% Funding