



EVENTS CALENDAR SEPTEMBER 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
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4 LABOUR DAY	5 How to get your resume noticed online by employers? Register PRE-RECORDED	6 Computer Basics 10:00 AM-12:00 PM Register IN PERSON	7 Job Search 10:00 AM-12:00 PM Register LIVE WEBINAR	8 Walk-In Resume Critique! 2:00 PM – 4:00 PM IN PERSON
11 Labour Market Information 10:00 AM-11:00 AM Register LIVE WEBINAR	12 Effective Problem Solving Register PRE-RECORDED	13 STARTING YOUR BUSINESS 101 Presented by TSBEC 2:00 PM-3:30 PM Register LIVE WEBINAR	14 Resume & Cover Letter 10:00 AM-12:00 PM Register IN PERSON	15 Interview Skills 10:00 AM-12:00 PM Register IN PERSON
18	19 Better Jobs Ontario Info Session 10:00 AM-12:00 PM Register IN PERSON	20 Introduction to Career Exploration 10:00 AM-11:00 AM Register LIVE WEBINAR	21	22 Walk-In Resume Critique! 2:00 PM – 4:00 PM IN PERSON
25 Cold Calling Tips Register PRE-RECORDED	26 Interview Skills 10:00 AM-12:00 PM Register LIVE WEBINAR	27 Resume & Cover Letter 10:00 AM-12:00 PM Register IN PERSON	28 LinkedIn 101 10:00 AM-11:00 AM Register LIVE WEBINAR	29 Computer Basics 10:00 AM-12:00 PM Register IN PERSON

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Riverdale
1000 Gerrard St. E 2nd Floor, Toronto, ON M4M 3G6

416-396-2020 | nsec-riverdale@tdsb.on.ca 
[@NextStepsEmploymentCentres](#) |  [@NextStepsEC](#)

REGISTER:
CALL US AT
416-396-2020

SCAN OR CLICK QR CODE



Job Search

Two-hour virtual workshop. You are welcome to attend our job search workshop. You will learn how to effectively conduct your job search utilizing outside of the box job search methods!

Career Exploration

One-hour virtual workshop. Are you unsure of what career path you would like to embark on? We will introduce you to various career exploration resources to help you determine your path.

Resumes & Cover Letters

Two-hour workshop in person. Please join us to ensure your cover letter and resume stand out from the crowd. We will provide insider tips to make your resume shine!

Walk-In Resume Critique

Thirty-minute resume critique session that provides job seekers with the opportunity to receive professional feedback on their resumes from our Employment Specialist. The session covers topics such as formatting, content, and language use, and provides guidance on tailoring the resume to specific job opportunities.

Labour Market Information Webinar

One-hour virtual workshop. You are welcome to attend our labour market information workshop. You will discover how you can make an informed decision about your career including job summary, labour prospects, income, etc.

Starting Your Business 101 presented by Toronto Small Business Entrepreneurship Centre

1 hour and a half virtual presentation. An advisor from Enterprise Toronto will present an overview of information related to the business planning process, evaluating a business idea, financing, marketing, business structures, regulatory requirements and more.

Computer Basics

One-hour workshop in person. Please join us to learn some computer basics that you will use to successfully apply for a job. Maximum 5 participants.

Interview Skills

Two-hour group session on the various types of interviews, interview questions and answers. Maximum 5 participants.

LinkedIn 101

One-hour virtual workshop. Learn how to create and develop your LinkedIn profile. Learn how to use this platform to network and job search.

Better Jobs Ontario Info Sessions (formerly Second Career)

Two-hour in-person workshop with an overview of the training programs, requirements and general facts.

Resumes & Cover Letters Webinar

2-hour virtual workshop. Please join us to ensure your cover letter and resume stand out from the crowd. We will provide insider tips to make your resume shine!

Interview Skills Webinar

2-hour virtual workshop. Group webinar on various types of interviews, interview questions and answers.