

EVENTS CALENDAR NOVEMBER 2023

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 Cold Calling Tips Register PRE-RECORDED	2 Job Search 10:00 AM-12:00 PM Register LIVE WEBINAR	3 Walk-In Resume Critique! 2:00 PM – 4:00 PM IN PERSON
6 How to get your resume noticed online by employers? Register PRE-RECORDED	7	8 Computer Basics 10:00 AM-12:00 PM Register IN PERSON	9 Labour Market Information 10:00AM-11:00 AM Register LIVE WEBINAR	10 Resume & Cover Letter 10:00 AM-12:00 PM Register IN PERSON
13	14	15 Starting Your Business 101 2:00pm-3:00pm Register LIVE WEBINAR	16 Interview Skills 10:00 AM-12:00 PM Register IN PERSON	17 Job Application Tutorial 10:00 AM-11:00 AM Register LIVE WEBINAR
20	21 Introduction to Career Exploration 10:00 AM-11:00 AM Register LIVE WEBINAR	22 Better Jobs Ontario Info Session 10:00 AM-12:00 PM Register LIVE WEBINAR	23	24 Walk-In Resume Critique! 2:00 PM – 4:00 PM IN PERSON
27 Effective Problem Solving Register PRE-RECORDED	28 Resume & Cover Letter 10:00 AM-12:00 PM Register LIVE WEBINAR	29	30 LinkedIn 101 10:00 AM-11:00 AM Register LIVE WEBINAR	

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Riverdale
 1000 Gerrard St. E 2nd Floor, Toronto, ON M4M 3G6

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[@NextStepsEmploymentCentres](#) | [@NextStepsEC](#)

REGISTER:

**CALL US AT
416-396-2020**

SCAN OR CLICK QR CODE



Job Search

Two-hour virtual workshop. You are welcome to attend our job search workshop. You will learn how to effectively conduct your job search utilizing outside of the box job search methods!

Career Exploration

One-hour virtual workshop. Are you unsure of what career path you would like to embark on? We will introduce you to various career exploration resources to help you determine your path.

Resumes & Cover Letters

Two-hour workshop in person. Please join us to ensure your cover letter and resume stand out from the crowd. We will provide insider tips to make your resume shine!

Walk-In Resume Critique

Thirty-minute resume critique session that provides job seekers with the opportunity to receive professional feedback on their resumes from our Employment Specialist.

Labour Market Information Webinar

One-hour virtual workshop. You are welcome to attend our labour market information workshop. You will discover how you can make an informed decision about your career including job summary, labour prospects, income, etc.

Computer Basics

One-hour workshop in person. Please join us to learn some computer basics that you will use to successfully apply for a job. Maximum 5 participants.

Starting Your Business 101 presented by Toronto Small Business Entrepreneurship Centre

1 hour and a half virtual presentation. An advisor from Enterprise Toronto will present an overview of information related to the business planning process, evaluating a business idea, financing, marketing, business structures, regulatory requirements and more

Interview Skills

Two-hour group session on the various types of interviews, interview questions and answers. Maximum 5 participants.

Better Jobs Ontario Info Sessions (formerly Second Career)

Two- hour in-person workshop with an overview of the training programs, requirements and general facts.

Resumes & Cover Letters Webinar

2-hour virtual workshop. Please join us to ensure your cover letter and resume stand out from the crowd. We will provide insider tips to make your resume shine!

Job Application Tutorial

One-hour virtual workshop. Please join us to learn how to apply to jobs. You will learn about job search engines, applying on company websites, sending your resume via e-mail, etc.

Interview Skills Webinar

2-hour virtual workshop. Group webinar on various types of interviews, interview questions and answers.

LinkedIn 101 Webinar

1-hour virtual workshop. Learn how to create and develop your LinkedIn profile. Learn how to use this platform to network and job search.