

# **EVENTS CALENDAR JULY 2024**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
CANADA DAY OFFICE CLOSED	Networking with LinkedIn Register PRE-RECORDED	3	Job Search 10:00 AM – 12:00 PM Register IN PERSON	5
8	9 Better Jobs Ontario	10 Online	Tools and Resources to Grow and Start Your	12 Walk-In
Resume & Cover Letter 10:00 AM – 12:00 PM Register IN PERSON	Info Session 10:00 AM-12:00 PM (Referral by Employment Advisor required) IN PERSON	Interview Tips Register PRE-RECORDED	Business  Presented by the City of Toronto Small Business Enterprise Centre (TSBEC)  10:00 AM — 11:30 AM  Register  LIVE WEBINAR	Resume Critique 10:00 AM – 12:00 PM IN PERSON
Interview Skills 10:00 AM – 12:00 PM Register IN PERSON	Customer Service 101 Register PRE-RECORDED	17	Labour Market Information 10:00 AM – 11:00 AM Register LIVE WEBINAR	19
Resume & Cover Letter 10:00 AM – 12:00 PM Register LIVE WEBINAR	23	24	Walk-In Resume Critique 2:00 PM – 4:00 PM IN PERSON	26

## **EVENTS ARE FREE. REGISTRATION** REQUIRED.

Next-Steps Employment Centre—Riverdale 1000 Gerrard St. E 2<sup>nd</sup> Floor, Toronto, ON M4M 3G6

416-396-2020 | nsec-riverdale@tdsb.on.ca

@NextStepsEmploymentCentres | @NextStepsEC

## **REGISTER:**

**CALL US AT** 416-396-2020

SCAN OR CLICK QR CODE













#### Job Search

Two-hour, virtual workshop. You are welcome to attend our job search workshop. You will learn how to effectively conduct your job search utilizing outside of the box job search methods!

#### **Resume & Cover Letters**

Two-hour workshop in person. Please join us to ensure your cover letter and resume stand out from the crowd. We will provide insider tips to make your resume shine!

## Walk-In Resume Critique

Thirty-minute resume critique session that provides job seekers with the opportunity to receive professional feedback on their resumes from our Employment Specialist. First come, first serve.

### **Interview Skills**

Two-hour in person workshop on various types of interviews, interview questions and answers.

#### **Labour Market Information**

One-hour virtual workshop. You will discover how you can make an informed decision about your career including job summary, labour prospects, income, etc.

### **Better Jobs Ontario Info Sessions (formerly Second Career)**

Two- hour, in person workshop with an overview of the training programs, requirements, and general facts. Referral by an Employment Advisor is mandatory.

## Tools and Resources to Grow and Start Your Business, Presented by the City of Toronto Small **Business Enterprise Centre (TSBEC)**

1-and-a-half-hour virtual presentation. An advisor from Enterprise Toronto will present an overview of information related to the business planning process, evaluating a business idea, financing, marketing, business structures, regulatory requirements and more.









