

EVENTS CALENDAR JULY 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 Canada Day OFFICE CLOSED	2	3	4	5 Get Prepared To Begin Your Job Search Register PRE-RECORDED
8 Which Resume Fits Best? Register PRE-RECORDED	9 Has Your Job Search Stalled? Register PRE-RECORDED	10 DO You Need Cover Letters? YES! 1:00 pm-3:00 pm Register LIVE IN PERSON	11 High Impact Resumes & ATS 1:00 am-3:00 pm Register LIVE IN PERSON	12 Best Interviews Tips & Practise Register PRE-RECORDED
15 How to Convey Accomplishments Register PRE-RECORDED	16 Exploring Career Options with your Personality 10:00 am-2:00 pm Register LIVE IN PERSON	17 Changing YOUR Resume. Register Book Your Appointment with Ann Mossop	18 Innovative Interview Tips 10:00 am- 12:00 pm Register LIVE IN PERSON	19 Book Appointment Reality Check One on One Resumes Register 10:00 am- 4:00 pm LIVE WEBINAR
22	23 Time Management & Job Search Scheduling Register PRE-RECORDED	24 ATS Resumes & Today's Employers 1:00 pm-3:00 pm Register LIVE IN PERSON	25 Better Jobs Ontario 1:00 pm- 3:00 pm Register LIVE IN PERSON	26
29 How to Impress Employers with your Online Brand Register PRE-RECORDED	30 Network Your Way to Your Next Job Register PRE-RECORDED	31 High Impact Resumes & ATS 1:00 pm-3:00 pm Register LIVE IN PERSON		

EVENTS ARE FREE. REGISTRATION REQUIRED.

Next-Steps Employment Centre—Downsview
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**REGISTER:
CALL US AT
416-395-9559 SCAN
OR CLICK QR CODE**



DO NOT BE RESISTENT TO CHANGE! WHEN YOUR RESUME or JOB SEARCH ISN'T WORKING!

LIVE In-House: July at 11th 24th, or 31st at 1:00 pm-3:00 Pm

High Impact Resumes & ATS: ATS Friendly Resumes and Keywords and what Employers want and expect from potential candidates.

LIVE In-House: July 10th at 1:00 pm-3:00 pm

DO You Need Cover Letters? YES!

The etiquette for applying online, and why employers still want Cover Letters for most jobs are discussed. The purpose of the Cover Letter is quite different from your resume. Do not just regurgitate your Resume! Different purpose and different information. Find out more!

MUST ATTEND Resume Workshop and amend your existing Resume before booking One on One Resume session. Book One on One Resume, Cover Letter and Interview Assistance After Attending LIVE or RECORDED Workshops.

Make changes and follow-up with Ann Mossop, Employment Specialist: ann.mossop@tdsb.on.ca for a time and date with Ann for follow-up.

LIVE In-House: July 18th at 10 am -12pm or July 25th at 1:00 pm-3:00 pm

Innovative Interview, Tips and Techniques

Preparation is the key to Interview Success. Your competition is prepared and so must YOU! What is your strategy? How to use P.A.R. or C.A.R. or S.T.A.R. to convey stories and accomplishments.

RECORDED WEBINARS:

"Which Resume Fits Best?" RECORDED: Understand the CHANGES in Resume expectations from Employers. Do not ignore ATS' or you will never be contacted for an interview. You cannot fly by the seat of your pants in today's market. Update and understand why it is so important to use the posting and Keywords throughout your resume.

Cover Letter Secrets Revealed: RECORDED Learn about the importance of an excellent Cover Letter and how to target toward each Employer.

Zoom Interviews Tips & Preparation: RECORDED There are terrific tips and tricks that are relevant to all and will improve remote and in-person Interviews. Lighting, Camera, and Action!

Better Jobs Ontario (formerly, Second Career; Information Session): LIVE! Register with Next-Steps and meet with an Employment Advisor, and then the Employment Specialist Webinar to move forward with you are the application process.

Time Management Essentials, The Pomodoro Method: RECORDED Learn how to increase your productivity and stay on task with 7 Things to follow.

Dealing with Difficult/Different People in the Workplace: RECORDED Why do we just "click" with some people and "clash" with others! Find out Why?