

# EVENTS CALENDAR AUGUST 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 <b>High Impact Resumes &amp; ATS</b> 1:00 am-3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	2 <b>Get Prepared To Begin Your Job Search</b> <a href="#">Register</a> <b>PRE-RECORDED</b>
5	6 <b>Has Your Job Search Stalled?</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	7 <b>DO You Need Cover Letters? YES!</b> 1:00 pm-3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	8 <b>RCMP Recruitment Event Interested?</b> 12:00 pm-2:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	9 <b>Best Interviews Tips &amp; Practise</b> <a href="#">Register</a> <b>PRE-RECORDED</b>
12 <b>How to Convey Accomplishments</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	13 <b>Exploring Career Options with your Personality</b> 10:00 am-2:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	14 <b>Changing YOUR Resume. Book Your Appointment with Ann Mossop</b> <a href="#">Register</a>	15 <b>Innovative Interview Tips</b> 1:00 pm- 3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	16 <b>Book Appointment Reality Check One on One Resumes</b> <a href="#">Register</a> 10:00 am- 4:00 pm <b>LIVE WEBINAR</b>
19 <b>Which Resume Fits Best?</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	20 <b>Time Management &amp; Job Search Scheduling</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	21 <b>ATS Resumes &amp; Today's Employers</b> 1:00 pm-3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	22 <b>Better Jobs Ontario</b> 1:00 pm- 3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	23
26 <b>How to Impress Employers with your Online Brand</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	27 <b>Network Your Way to Your Next Job</b> <a href="#">Register</a> <b>PRE-RECORDED</b>	28 <b>High Impact Resumes &amp; ATS</b> 1:00 pm-3:00 pm <a href="#">Register</a> <b>LIVE IN PERSON</b>	29	30

**EVENTS ARE FREE. REGISTRATION REQUIRED.**

Next-Steps Employment Centre—Downsview  
3701 Chesswood Drive, Suite 100, North York, ON  
416-395-9559 | [nsec-downsview@tdsb.on.ca](mailto:nsec-downsview@tdsb.on.ca)

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**REGISTER:  
CALL US AT  
416-395-9559 SCAN  
OR CLICK QR CODE**



**DO NOT BE RESISTENT TO CHANGE! WHEN YOUR RESUME or JOB SEARCH ISN'T WORKING!**

**LIVE In-House: August at 8<sup>th</sup>, 21<sup>st</sup>, or 28<sup>th</sup> at 1:00 pm-3:00 pm**

**High Impact Resumes & ATS: ATS Friendly Resumes and Keywords and what Employers want and expect from potential candidates.**

**LIVE In-House: August 7<sup>th</sup> at 1:00 pm-3:00 pm**

**DO You Need Cover Letters? YES!**

The etiquette for applying online, and why employers still want Cover Letters for most jobs are discussed. The purpose of the Cover Letter is quite different from your resume. Do not just regurgitate your Resume! Different purpose and different information. Find out more!

**MUST ATTEND Resume Workshop and amend your existing Resume before booking One on One Resume session. Book One on One Resume, Cover Letter and Interview Assistance After Attending LIVE or RECORDED Workshops.**

Make changes and follow-up with Ann Mossop, Employment Specialist: [ann.mossop@tdsb.on.ca](mailto:ann.mossop@tdsb.on.ca) for a time and date with Ann for follow-up.

**LIVE In-House: August 15<sup>th</sup> at 1:00 pm-3:00 pm**

**Innovative Interview, Tips and Techniques**

Preparation is the key to Interview Success. Your competition is prepared and so must YOU! What is your strategy? How to use P.A.R. or C.A.R. or S.T.A.R. to convey stories and accomplishments.

#### **RECORDED WEBINARS:**

**"Which Resume Fits Best?" RECORDED:** Understand the CHANGES in Resume expectations from Employers. Do not ignore ATS' or you will never be contacted for an interview. You cannot fly by the seat of your pants in today's market. Update and understand why it is so important to use the posting and Keywords throughout your resume.

**Cover Letter Secrets Revealed: RECORDED** Learn about the importance of an excellent Cover Letter and how to target toward each Employer.

**Zoom Interviews Tips & Preparation: RECORDED** There are terrific tips and tricks that are relevant to all and will improve remote and in-person Interviews. Lighting, Camera, and Action!

**Better Jobs Ontario (formerly, Second Career; Information Session): LIVE!** Register with Next-Steps and meet with an Employment Advisor, and then the Employment Specialist Webinar to move forward with you are the application process.

**Time Management Essentials, The Pomodoro Method: RECORDED** Learn how to increase your productivity and stay on task with 7 Things to follow.

**Dealing with Difficult/Different People in the Workplace: RECORDED** Why do we just "click" with some people and "clash" with others! Find out Why?