Teacher to Vice-Principal Selection Process

# Timelines for 2018-2019 School Year

**Spring 2018 Cycle – The Pre-Interview Process:**

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| **Date/Time** | **Details** |
| Friday, November 16, 2018 | Posting of Notice of Intent to Apply |
| Friday, November 30, 2018  (12:00 noon) | Deadline for Submission of Notice of Intent to Apply |
| Thursday, December 6, 2018  (4:30 pm) | **Information Session for Candidates**  Earl Haig SS, Cafeteria  100 Princess Avenue |
| Friday, January 11, 2019  (12:00 noon) | Candidate Application package submission  deadline (including Written Reference statement from external applicants) |
| Monday, January 14 to  Thursday, January 31, 2019 | Principal/SOE Validation Process |
| Friday, February 1, 2019  (12:00 noon) | Joint Recommendation forms and Resume Results sent to Employee Services from Superintendents |
| Monday, February 4, 2019 | Confirm candidate Validation results with SOE’s |
| Tuesday, February 5, 2019 | Candidates informed of the Validation Process by SOE’s |

**Spring 2019 Cycle – Interview:**

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| **Date/Time** | **Details** |
| Monday, February 4, 2019  (9:00 am – 11:00 am OR 1:00 pm – 3:00 pm) | **Interview Training for Principals**  17 Fairmeadow Avenue, Gymnasium |
| Wednesday, February 13, 2019  (4:30 pm – 6:30 pm) | **Interview PD for Candidates**  Location: York Mills CI, Cafeteria  490 York Mills Road |
| Tuesday, February 26, 2019  Wednesday, February 27, 2019  Tuesday, March 5, 2019 | **Interview Dates:**  Location : 1 Civic Centre Court  (Superintendents and Principal Volunteers will need to reserve this day) |
| Friday, March 8, 2019 | Candidates informed of interview results |
| Tuesday, March 19, 2019  (4:30 pm) | **Meeting for candidates on the Promotion Lists** (new additions to the list)  Northview Heights SS, Cafeteria  550 Finch Avenue West |