## DELEGATION REQUEST FORM

TDSB will strive to meet the accommodation needs of persons with disabilities; the delegates are encouraged to make their needs for accommodation known in advance of the Committee meeting by e-mail to [delegates@tdsb.on.ca](mailto:delegates@tdsb.on.ca).

All fields, unless marked optional, must be completed for the delegation request to be considered. Incomplete forms will be sent back to the delegate to be completed.

Delegates acknowledge that they have read and understood the Delegation Procedure (PR718) and that information submitted in the form of a written or oral delegation may become part of the public record, given that Board and Committee meetings may be webcast and/or recorded.

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| --- | --- | --- | --- | --- |
| **Type of Delegation (Select: Written or Oral; In-Person or Electronic Means)** |  | | | |
| **Submission Date:** |  | | | |
| **CONTACT INFORMATION** | | | | |
| **First Name:** |  | | | |
| **Last Name:** |  | | | |
| **Name of Organization / School Represented** |  | | | |
| **Are you a TDSB Employee?** |  | | | |
| **Municipality:** |  | | | |
| **Phone Number:** |  | | | |
| **E-mail Address:** |  | | | |
| **DELEGATION INFORMATION** | | | | |
| **Which Committee\* would you like to speak to?** | Finance, Budget and Enrolment |  | Governance and Policy |  |
| Program and School Services |  | Planning and Priorities (formerly Committee of the Whole) |  |
| Audit Committee |  |  |  |
| **\*Refer to committee mandates below.** | | | | |
| **Agenda Item:** |  | | | |
| **Brief Summary of the Topic of Discussion:** |  | | | |

**Committee Mandates**

Audit Committee

(i) To consider and make recommendations to the Board on finance matters, including procurement and contract awards, referred to it for consideration.

(ii) To review the impact of enrolment and policy change on the Board’s budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city; and

(iii) To consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget.

Finance Budget and Enrolment Committee (FBEC)

To consider and make recommendations to the Board on finance matters, including procurement and contract awards, referred to it for consideration, review the impact of enrolment and policy change on the Board’s budget, including reviewing the impact of enrolment trends, and marketing strategies to bolster enrolment in declining areas of the city; and consider strategies to balance the capital and operating budget over a multi-year period, and to make recommendations to the Board to balance the annual capital and operating budget. The Committee will also consider facility related issues, including leases, plant operations, maintenance, architect selection and sketch plan approvals.

Governance and Policy Committee (GPC)

To consider and make recommendations to the Board on governance and policy matters referred to it for consideration, including review of Board governance practices and the ongoing development and review of the Board’s policies.

Program and School Services Committee (PSSC)

To consider and make recommendations to the Board on education matters referred to it for consideration, including matters presented by the Board’s Community Advisory Committees.

Planning and Priorities Committee (PPC)

To make recommendations to the Board on:

* The development and annual review of the Board’s Multi-Year Strategic Plan for the Board, in consultation with the Director or designate;
* The Board’s inter-governmental relations;
* The development and management of plans for senior leadership succession;
* Professional development for members of the Board;
* Facility and property matters, including property disposition, major capital projects, boundary changes;
* Matters related to Trustees and Trustee Services; and
* Other issues referred to it from time to time by the Board or the Chair of the Board.