

June 26, 2020

***Sent on behalf of TDSB Child Care Services***

Dear Child Care Colleagues,

As per the email sent on Friday, June 26th, child cares that require addition space to support enhanced child care requirements may request these through a TDSB Permit application. Below we have provided additional information to support your requests.

To submit an application, please visit: [www.tdsb.on.ca/Community/Permits/Applications](http://www.tdsb.on.ca/Community/Permits/Applications)

1. Select Permit Type: Lease Extension
2. Purpose: COVID-19 Operational Requirements
3. Space Type: Child Care Space
4. Comments – Step 4 of 4: List all rooms that are not under their lease but have been identified as suitable for this purpose. These are the rooms they would want added to their leased space.
5. Trouble Shooting – Permit not going through or being accepted: The child care will need to remove stat holidays, July 01 and August 03, as well as weekends. Although the start and end times will show conflict, this will not stop the permit from being submitted. The permit start date is the first day of operation, and end date should be August 21.

Please note that permits are not required for staff to access the school for program preparations.

Sincerely,

**Child Care Services**

**Toronto District School Board**

Tel: 416-394-2072

