



Statutory Committee

Name of Committee: Parent Involvement Advisory Committee

Meeting Date: 18, December, 2018

A meeting of the Parent Involvement Advisory Committee convened on 18 December, 2018 from 7:16 p.m. to 10:41p.m. in the Board Room at 5050 Yonge Street, with PIAC Co-chairs Zena Shereck and Heather Vickers.

Attendance: John Bakous (W8 Alt), Sharon Grant (W4 Rep), Dean Gray (W6 Alt) Loen Hansford (W7 Rep), Jess Hungate (W8 Rep), Felicia Lau (W3 Rep), Kate Leuschen Millar (W15Alt), Christopher Levien (W20 Rep), Ali Mohamed (W1 Rep) Cori MacFarlane (W15 Rep), Aretha Phillip (W17 Rep), Vivek Rao (W2 Rep), Nazerah Shaikh (W13 Rep), Saira Soimaini (W3 Alt); Jennifer Sparks (W22 Rep), Mirian Turcios (W6 Rep), D. Williams (W10 Rep)

Also present were: Roula Anastasakos (Executive Superintendent), Sharon Beason (FSLAC Parent Rep), Rachel Chernos Lin (Trustee), Marisa Chiu Assistant Comptroller(TDSB), Stephanie Donaldson(Trustee); Trixie Doyle (Trustee), Michelle Munroe (Central Coordinator, PCEO), Randy S(FSLAC Parent Rep); Zena Shereck (PIAC Co-Chair); Craig Snider (Associate Director TDSB) Andrew (Parent)


The following participated by electronic means: John Bakous (W8 Alt), Vivek Rao (W2 Rep), Saira Soimaini (W3 Alt); Jennifer Sparks (W22 rep)

Regrets: Erin Goto (W1Alt), Kabirul Mollah (W21 Rep); Eva Rosenstock (W12 Alt), Haniya Sheikh (W12 Rep)

Absent: Lia Christensen (W4 Alt), Hafsa Esmail (W13 Alt), Catherine Ford (W9 Alt), Echo Han (W20 Alt), Jason Irving (W18 Rep), Shafoli Kapur (W2 Alt), Arif Karedia (W17 Alt), Rachel Silber (W11 Rep)

ITEM	DISCUSSION	RECOMMENDATION / MOTION
Welcome & Introductions		

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<ul style="list-style-type: none"> • Acknowledgement of Traditional Lands • Declarations of Membership (please see sign-in and declaration sheet at the front of the boardroom) <p>Code of Conduct</p>	<p>Acknowledgement of Traditional Lands was done by Chair Vickers.</p> <p>The committee was reminded of the Board's Code of conduct at meetings.</p>	
<p>Declaration of Actual, Perceived, or Potential Conflict of interest</p>	<ul style="list-style-type: none"> • PIAC members whose terms have ended expressed concerns for conflict of Interest. • Staff clarified that PIAC members whose terms have ended in wards can continue until elections are held at the ward level for transition. • If the terms ended on Nov 2018 or prior the terms are technically ended and elections can be held to fill the vacancies. 	
<p>Approval of Quorum</p>	<p>Quorum was achieved.</p>	
<p>Approval of Agenda</p>	<p>Request to include elections under agenda item in New Business.</p> <p>Motion for approval of the agenda by Jess 2nd. By Nazerah S</p> <p>All in favor .Motion carried.</p>	
<p>Approval of Minutes November 20, 2018</p>	<p>Motion for approval of the minutes by Felicia, 2nd by Jess. All in favour. Motion Carried.</p>	

ITEM	DISCUSSION	RECOMMENDATION / MOTION
Co-Chairs Update	<p>Co-Chairs provided a written report and highlighted the following:</p> <p>PIAC Post PIAC's newsletter was sent out to Trustees and PIAC members for wide distribution.</p> <p>Parents as Parents Conference The conference to be on March 30th at the Beanfield Centre.</p> <p>Elections for Co-Chair The elections will be held at the January meeting</p>	
<p>School Council Cash Online -Finance Presentation- Marisa Chiu Assistant Comptroller and Craig Snider Associate Director</p>	<p>A presentation on the School Council Cash Online tool was given by staff.</p> <p>Feedback PIAC committee members had raised the following concerns:</p> <ul style="list-style-type: none"> • All TDSB schools have not adopted the cash online fundraising tool. • Not all parents in the system or PIAC members are aware of cash online. • Operation manual of the cash online tool is not available online for school councils. • Timely communication to aide in fundraising and effective functioning of school councils. <p>Staff feedback Staff have noted the feedback from the committee Staff to work on the operational manual for staff and parents. Staff to work on Q&A and to be posted on the board webpage for school councils. Staff to do a follow up presentation to</p>	 <p>School Council Cash Online Finance Dec 18</p>

ITEM	DISCUSSION	RECOMMENDATION / MOTION
	PIAC.	
<p>Working Group (WG) Reports</p> <ul style="list-style-type: none"> Strategic Planning 	<p>The strategic planning working group highlighted the following to the committee:</p> <ul style="list-style-type: none"> How can PIAC support school councils? PIAC member checklist on the role and responsibilities to be developed. PIAC members need to be more involved and committed to events and activities. <p>PIAC Colaboration</p> <ul style="list-style-type: none"> PIAC should consider opportunity for collaboration with the Board for the parent conference. The current model is not sustainable and PIAC’s budget is not sufficient for the conference and resources constraints are to be considered. <p>Discussion</p> <p>The collaboration could lead to limiting the number of events for parents to participate and engage. PIAC needs to consider budget limitations.</p>	<p>Motion by Aretha that PIAC is in agreement to meet with staff to look at greater opportunities on collaboration for the parent conference in 2019 and beyond. The motion was seconded by Chris L. In favor: 12, Abstain: 2, Against: 0 Motion carries</p> <p>Motion by Leon to extend the meeting by 15 mins, seconded by Chris.</p> <p>All in favor. Motion carried</p>
<ul style="list-style-type: none"> Budget 	<p>PIAC’s budget is revised as the board is covering the catering expenses. There has been some savings with the PIAC conference.</p> <p>Budget needs to allotted to the following:</p> <ul style="list-style-type: none"> Increase budget allotment for School Council Appreciation Budget for outreach materials. <p>PIAC to consider change in venue for Strategic Plan to a TDSB facility to reduce the costs.</p>	<p>Action: Staff to explore the permit cost at 5050 for strategic planning meeting.</p>

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<ul style="list-style-type: none"> Parent Conference Report 	<p>A written report was distributed to the committee. The report to be amended to include Chair Heather Vickers in attendance.</p>	
<ul style="list-style-type: none"> School Council Appreciation Event Report 	<p>A written report was distributed to the committee</p> <ul style="list-style-type: none"> The WG lead made a request for more involvement from PIAC members Parents are welcome to be part of the working group. School Appreciation Event WG lead requested to the Budget WG for a budget of \$14045 for the event 	
<ul style="list-style-type: none"> 612 WG 	<p>A written report was distributed to the committee</p> <ul style="list-style-type: none"> The WG requested staff for data collected on parent enquiries to Trustees and Superintendents. Data is collected on parent enquiries to trustee. Staff to present the data that is available for PIAC. Request to staff for data collected from parent questions on websites. Request to staff for internet access to PIAC parents at PIAC meetings at held at the board office. 	<p>Action : Wi-Fi Access information to be provided to PIAC parents who attend meetings.</p>
<ul style="list-style-type: none"> Communication and Outreach WG 	<p>A written report was distributed to the committee.</p> <ul style="list-style-type: none"> The newsletter PIAC Post was not AODA complaint. Staff to provide training on AODA to PIAC. PIAC members who are interested in training to contact Loen H. PIAC members were requested to test the TDSB's parent portal and provide feedback. 	

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	<ul style="list-style-type: none"> PIAC website has been updated. 	
<ul style="list-style-type: none"> Consultation WG 	<p>A written report was distributed to the committee.</p> <p>The WG lead emphasized the need for more membership.</p>	
Trustee Report- Trustee Chernos Lin	<p>Trustee Chernos Lin introduced herself to the committee as the new Trustee Rep to PIAC.</p> <p>Trustee reported on the following</p> <ul style="list-style-type: none"> At the November 28 Board meeting a motion was passed to develop an annual system communication plan on School Statement of Needs(SSON) . PIAC and other CACs to be consulted on the communication plan to improve the SSON process. 	<p>Action: Staff to provide PIAC with the updated policy review cycle</p>
Director of Education - Executive Superintendent Roula Anastasakos Report	<p>Executive Superintendent Roula Anastasakos welcomed Trustee Chernos Lin.</p> <p>The following were highlighted</p> <ul style="list-style-type: none"> Public statement on cuts to some education grants & funds. Staff is working on understanding the implications of the cuts across the system. The Board's finance committee FBEC will be providing an update. Parent Census to be presented to PIAC in January for feedback in parent engagement. PIAC motions on the ward and boundaries to move forward to PSSC in January and then to the Board. 	<p>Motion by Jess H</p> <p>Part (a) that PIAC authorise the membership committee a communication to the trustees on holding elections</p>

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	<p>Discussion</p> <ul style="list-style-type: none"> • The following three PIAC members have been impacted with ward boundary shifts – <ol style="list-style-type: none"> 1. Ward 13 Rep 2. Ward 13 Alt 3. Ward 17 Alt. <p>As per the PIAC recommendation brought to at the November meeting the effected PIAC members are to be grandfathered in to the appropriate ward.</p> <ul style="list-style-type: none"> • PIAC members who are conflicted to look for the criteria if the member is in the ward where the most number of schools that was previously served sits. 	<p>for the vacancies identified by the PCEO office except for the PIAC members identified as affected by the ward boundary change</p> <p>Part (b) PIAC authorise membership committee working with the Co-Chairs to come up with a proposal which applies the principles discussed at the November meeting to make a recommendation at the January meeting for the members that are affected to continue as members.</p> <p>Motion was seconded by Kate.</p> <p>In favour :8, Abstain:2 Against:1</p>
PCEO Update	<p>A written report was distributed to the committee</p> <p>Volunteer Waiver Form</p> <p>The document is posted by Risk Management.</p> <p>It is for School councils who wanted a waiver form and is not a requirement.</p>	<p>Action: Staff to follow up if the Volunteer Waiver Form posted on the website can state that it is optional.</p>
New Business	<p>Co-chair Elections</p> <ul style="list-style-type: none"> • Elections postponed to February 19th PIAC meeting • Should PIAC Alts run for Co-Chair elections <p>Presto for students</p>	<p>Motion by D.Williams that PIAC meeting on February 19th to hold the Election of PIAC Co-Chair takes place. Seconded by Jess H</p> <p>All in favor. Motion Carried</p>

ITEM	DISCUSSION	RECOMMENDATION / MOTION
	<ul style="list-style-type: none"> •The Board is in conversations with Transportation. •Schools Principals and staff have expressed concerns 	
Next Meeting Date	Tuesday, January 15, 2018	
Adjournment	Motion to adjourn at 10:41pm by Jess H, seconded by Aretha H	