**STATUTORY ADVISORY COMMITTEE - MINUTES
*PARENT INVOLVEMENT ADVISORY COMMITTEE (PIAC)***

To: Members of PIAC

Date/Time: Thursday, May 19, 2016, 7:00 pm – 9:15 pm

(6:30 dinner, Cafeteria);

Location: Boardroom, 5050 Yonge Street, 1st Floor

Committee Co-Chairs: D. Williams, Wilmar Kortleever

Trustee Representative: Trustee Shelley Laskin

Present: Mirian Turcios (W6); Nazerah Shaikh (W13); Aretha Phillip (W17); Jason Irving (W18); Sandip Vora (W19); Kabirul Mollah (W21); Towhid Noman (Toronto Bangladeshi CLG);

Co-chairs D. Williams and Wilmar Kortleever, Trustee Shelley Laskin

Teleconference: Erin Goto (W1); Michelle Minott (W4); Loen Hansford (W7); Susan Morgan (W16); Haniya Sheikh (W12);

Regrets: Ali Mohamed (W1); Heather Vickers (W2); Tina Chan Kim (W3); Jess Hungate (W8); Rania Saleh (W11); Gazi Rahman (W13); Trixie Doyle (W17);

Absent: Asha Mohamed (W2); Christine Heath (W3); Suban Abdulahi (W4); Devon Forbes (W5); Stephen Thiele (W6); Sophia Ruddock (W9); Sanaa Homsi (W11); Eva Rosenstock (W12); Kate Sanagan (W15); Katia Berdichevsky (W15); Sara-Jane Johnson (W15); Alex Levato (W5); Michelle Aarts (W16);); Pargat Mudher (W19); Julie Fortin (W7); Jacqueline Mackenzie (W9); Ipek Kabatas-Wellington (W10); Everton Collington (W18); Bola Otaraki (W20);

Guest: Peter Holleley (Parent)

Staff: Michelle Munroe, Central Coordinator, Parent & Community Engagement Office (PCEO); Jim Spyropoulos (Executive Superintendent, Equity and Inclusive Schools);

Recorder: John Manalo (Committee Assistant, PCEO)

**MINUTES**

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| **#** | **Item** | **Lead** | **Recommendation/Action** |
|  | Welcome & IntroductionsDeclarations of MembershipCode of Conduct | Co-ChairsW18 Representative Jason Irving was seated acting as co-chair in Wilmar’s absence.D. Williams commenced the meeting with roundtable introductions, mentioning Wilmar’s return later in the evening.Co-Chairs reminded the members of the Code of Conduct.Co-Chairs reminded members of the declaration sheet and it is also the sign-in sheet. Verbal declaration of parent status and employee status was done. Declaration sheet was signed by members. |  |
|  | Declaration of Actual, Perceived, or Potential Conflict of interest | Co-ChairsNo Actual, Perceived, or Potential Conflict of Interest declared. |  |
|  | Approval of Quorum | Co-ChairsApproved quorum of 10 with 12 members/Wards present. |  |
|  | Approval of Agenda | Co-ChairsAgenda is approved by majority vote.(F: Arethra S:Nazareh; Favour: 10 Objection: 0 Abstain: 0) | Approved as voted. |
|  | Approval of Minutes April 25, 2016 | Co-Chairs Minutes are approved by majority vote.(F: Nazerah S:Mollah; Favour: 5 Objection: 0 Abstain: 3) | Approved as voted. |
|  | Co-Chairs Update:Pre-meetingPSSCAnnual Strategy/Planning (June 18th)  | Co-ChairsPre-meeting was deferred.PSSC: nothing to reportAnnual Strategy/Planning (June 18th): Co-Chairs are planning a draft of the agenda and it will be sent to members in a few weeks. | Information received. |
|  | PRO Grant  | Co-ChairsThe Working group on PROG had low attendance, but continued discussion along same ideas as last year (webinars and parent workshops); Ideas for feedback to be sent to D. Williams.Discussion:Any unspent PRO grants were requested to report to PIAC. | Yes |
|  | Trustee Report | Trustee Shelley LaskinTrustee Laskin had provided an electronic report. The following items were highlighted: • By-election in W4, W5, W14• Student trustees have been elected and the term for one is now two years, so there will be overlap.• The Long-term Program and Accommodation Strategy and Annual Plan is coming to Board in June and will be on-line• Learning Centres will use the term Network of Schools (NOS) instead of Family of Schools (FOS). Information is on the TDSB webpage.• Operating budget for 2016-17 is being voted on at the May Board. Capital budget will come in June; • There is a Private Member’s Bill that received first reading in Parliament regarding fully rebating school boards for GST (now currently 68%) – municipalities receive 100% now. OPSBA and CSBA support this position. Hope to bring this to the Board in May for trustees to support.**Questions and Answer period followed.**Q1:Why are Trustee elections on different days?A1: Trustee elections are on different days as regulated in the Municipal legislation, according to when or how the position became vacant.Q2: Where do we find more information on the Long-Term Accommodation Strategy Report?A2: Information on the Long-Term Accommodation Strategy Report is posted online and is coming to Board meeting.Q3: How will received calls from each Learning Centre be handled? A3: Learning centres receiving calls will have a service excellence standard, practice at TDSB. Associate Director Bacapoulos is reviewing that standard of service. The Parent Concern Protocol will reflect these changes. | Report received. |
|  | Executive Superintendent ReportLearning Centres | Jim Spyropoulos provided a verbal report, to highlight the following:* SmartSaver is Tool for parents to access Canada learning Bonds and RESP
* Black Student Advisory Committee is to work within the mandate provided by the Board of Trustees to address the achievement of Black students.
* Autism Awareness Day will be marked with flag raising.
* Learning Centres: The Director will be looking at staffing to improve student achievement and service commitments.
* Director Search committee: The committee of 7 trustees (including the Chair and Vice-Chair) is working with a search firm to develop a process to look for a permanent director.

**Questions and Answer period followed.**Q1: During the Director’s webinar, the questions posted were filtered. Could all the questions asked be provided? A1: Yes, the questions could be provided as it would be helpful to plan next steps.Q2: Will LCs negatively impact the support to School Councils or Parent Engagement?A2: No negative impacts foreseen to School Councils or Parent Engagement. LCs are virtual centres meant to organize senior level staff as they support the schools that are assigned to their portfolios. The number of schools assigned to senior executives will be less now that there is an increase in the number of positions of senior level executives.Time: 20:00 hoursJason passed the chair to Wilmar at 8:20pm | Report received. |
|  | PCEO UpdateSchool Councils SurveyParent PortalTeleconferencingPCEO Work Plan | Michelle Munroe (PCEO) provided a verbal report, to highlight the following:* Parent Portal: A proof of concept demonstration was done in April to parents, teachers and staff; it will be deployed in early Fall.
* Schools Council Survey: The survey opened on May 9 and there have been 70 submissions.
* Schools Council 411 Training: The office requested members to express their interest in training; only two members responded. A total number of members is required for planning.
 | Report received.  |
|  | Working Group Updates: |  |  |
| a. Budget | Tina C. was absent, so Wilmar provided summary.The Financial Report as at April 30, 2016 was provided.PIAC planning meeting needs to stay within $4000.Still a few commitments need to be paid once invoices are received. Outstanding items were discrepancies between budget allocated and actuals with Parent Conference. There are overtime expenses for caregivers and the number of childminders is higher this year.Motion to accept the financial report.(F; Jason, S: Aretha; Favour: 4, Against:0 Abstain:5)Report is accepted as voted in majority. | Report is accepted as voted in majority. |
| b. PIAC Parent Conference | Rania S., Mirian T. mentioned that the Conference will continue in November and not be replaced by if another Joint Parent Conference is held in the Spring.  |  |
| c School Council Appreciation Dinner | Trixie D. Mirian T mentioned that the School Councils chairs get elected in the Fall, so the dinner has to be after that. The SC Dinner will not be replaced by the Parent Conference either. |  |
| d. Communications | Loen H. deferred until the WG meets. |  |
|  | Ward Updates | W1: * July 25 is the by-election for W1. Are there early voting days? Yes the advance polls will be available on the City website.
* 2nd Annual Street Parade for one of the schools is on Wednesday, June 8, 2016 (rain date on Tuesday, June 14), 9:30am-10:30am

Co-Chairs:Policy Review: May 24 is the Focus Group with CAC representatives to review the policy PO24 (External Partnerships). All policies can be found by clicking on the Policy link on the TDSB webpage. | Information received. |
|  | New Business  | Loen (W7) mentioned that a parent forwarded a request to PIAC to review the Delegation Procedures because the procedures are limiting individual parents from providing feedback through delegations at meetings even if the delegation is not on the agenda. PIAC will bring the request to the Policy Review WG to consider a recommendation from PIAC.  | Information received. |
|  | Adjournment  | Co-ChairsMeeting adjourned 9:05 pm(F; Nazareh, S: Jason; Favour: all, Against:0 Abstain:0)Next meeting is confirmed to be on June 15, 2016\*.\* Subsequently rescheduled | Adjourned. |