



**CUSAC
Minutes**

February 15, 2013
10:00 a.m. – 1:00 p.m.
Boardroom, 5050 Yonge St.

Present: Trustee Chris Glover (Co-Chair); Brian Keaney (Co-Chair, Toronto Youth Development); Lesley Johnston (Social Planning Toronto); Julian Freeman (Grace Fellowship Church); Gerry Lang (Citizens for Life Long Learning); Judy Gargaro (Etobicoke Philharmonic Orchestra); Alan Hrabinski (Scarborough Basketball Association); Lorna Weigand (Middle Childhood Matters Coalition); Kitty Leung (Facility Permitting Coordinator); Rick Daigle(Ad hoc Rep to CUSAC Committee); Ndaba Njobo (Manager, Community Use of Schools); Namita Morris Beckford (Doorsteps Neighbourhood Services); Allison Boughner (Big Brothers and Big Sisters)

Observers: Doug Blair(North Toronto Soccer Club); Sam Glazer (Congregation Beth Haminyan); Heather Mitchell (Toronto Sports Council); Karen Somerville (East York Soccer Club); Jason Robinson (Toronto Ultimate Club); Peter Dcruz (Toronto Field Hockey); Joe Silva(Soccer Club of Toronto); Kevin Arnsdorf (Toronto Sports Council); Abdul Madhani(Community Activist, Thornecliffe & Flemingdon)

Regrets: Lynn Manning (Girl Guides of Canada, Ontario Council; Leigh Coffey (YMCA of GTA)
Susan Fletcher (Unable to participate due to technical difficulties)

Recorder: Linda Mendonca (Committee Assistant, CUSAC)

Item	Information/Discussion	Action/Recommendation
1. Welcome (Co-Chairs)	Co-Chair Keaney called the meeting to order by at 10:04am and welcomed everyone. Members introduced themselves.	
2. Approval of Quorum(Co-Chairs)	Quorum was achieved and approved by consensus.	
3. Approval of Agenda(Co-Chairs)	<p>***Motion to approve the Agenda with the following amendments was moved by Judy; seconded by Allan; all in favour.</p> <ul style="list-style-type: none"> ▪ Add "Recommendations/Categories" as Item #6, and shift other items down. <p>Trustee Glover told members that he spoke to Trustees regarding the Recommendations at the OFMC meeting on Feb 13th. Trustees were okay with most of the recommendations; however, they had questions about Recommendation #8, the request to have an Ombudsman person. They thought that this was beyond the scope of what TDSB could do, and asked specifically what issues they would address regarding Community Use of Schools. Trustees also thought that there are too many Categories. With the automated system, people would go through and try to get the best subsidy. It was recommended</p>	<ul style="list-style-type: none"> ▪ Linda will post the approved agenda on the website.

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	that CUSAC simplify the categories.	
4. Approval of Feb 113 Minutes (Co-Chairs)	<p>***Motion to approve the minutes with the following amendments was moved by Co-Chair Keaney, seconded by Leslie, motion carried.</p> <ul style="list-style-type: none"> ▪ Item #7: 3rd paragraph, last two sentences, add “<i>Stage #1 costs to prepare the building for permit use</i> (i.e. heating, lighting, care-taking,). Stage #2 <i>costs include additional costs for the specific room use</i> (i.e. variable costs, wear and tear costs, etc.) ▪ Under Item #7, Finalize Permit Fees & Rates, delete City rates, not accurate. 	<ul style="list-style-type: none"> ▪ Linda will post the approved minutes on the website.
5. Recommendations/Categories(Trustee Chris Glover)	<p>Trustee Glover advised members that when he speaks with Trustees he needs to be able to provide a rationale for Recommendation #8, as to what the Ombudsperson would be doing with respect to Community Use of Schools.</p> <p>Members confirmed that the Ombudsperson would be the vehicle with which the permit user gets the answers they need with respect to disputes that arise regarding issues of community use of space and permits, and to help resolve issues with categorization of the permits. The Ombudsperson would not be specifically assigned to resolve Community Use of Schools issues, therefore, the committee suggested amending the wording of Recommendation #8 to read as follows:</p> <p>Recommendation #8: <i>CUSAC recommends that when an Ombudsperson position is created, one of his/her responsibilities would be to oversee the resolution of issues arising out of Community Use of Schools.</i></p> <p>After some discussion regarding simplifying the Categories, members decided to leave the Categories as they are. Trustee Glover informed members that if anyone disagrees with the categories, that they are welcome to make a delegation at the F&M Committee, and PSSC. Members have 5 minutes, and there will be a different group of Trustees at each of these meetings.</p>	<ul style="list-style-type: none"> ▪ Linda will edit the Draft Recommendations document with the amendments.
6. Finalize Permit Fees & Rates (Trustee Chris Glover/Kitty Leung)	<p>Members discussed the following questions and comments regarding the Permit Fees & Rates:</p> <ul style="list-style-type: none"> ▪ Some of the numbers that Martin Kane provided in the 2004 Report, the day time costs were higher than evening costs, which generated some #'s difficult to deal with. Questions regarding how we can charge permit users more during the year, rather than in the summer. When you zero in on certain 	<ul style="list-style-type: none"> ▪

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	<p>numbers, it's not something we can adopt.</p> <ul style="list-style-type: none"> ▪ When you look at the Saturday and Sunday rates, they would be higher, and then when we made a comparison with what the PSI rates are pretty reasonable for Saturday, and Sunday, except for the auditorium. ▪ Need to ensure that the base rates will cover the variable costs of use. TDSB has been asked to generate \$2.2M more, we will have \$2.5M with the current recommended rates of (40%, 60%, and 80%). ▪ New base rates for fields (\$17.00) arrived at by rounding up from \$16.81, a number provided by Martin Kane. Fees do not include costs for lines. Some fields are lined, some are not. Lining the fields is the jurisdiction of the Skill Trades Union. In the summer, students cut the grass, and add lines. Adding lines costs \$50.00. TDSB has received a grievance in the past informing them that lining the fields is their jurisdiction. Original lining is \$200, re-doing it is \$100. TDSB is currently bound to have Skill Trades Council line the fields? ▪ Artificial Turf Report comes in March, does not include grass fields. ▪ Artificial Turfs costs are not part of the fees that will be forwarded to Trustees, and the Championship development, (i.e. North Toronto Collegiate & Lakeshore Collegiate. Lakeshore Collegiate has dome over it and run by an outside organization. ▪ Members expressed that there has to be a level of fairness, and to subsidize some vs. others does not make sense. ▪ The Bay street lawyers are members of our community. Their children come to our schools. The very notion of defining categories does not reflect the spirit of the Community Use of Schools. <p>Trustee Sam Sotiropoulos recommended doing a one fee for all and requested that staff apply the cost of 3.8M across the board with no different categories. The decision of what to charge should be equitable. Film Crews would not be considered a community group unless they have a proof of residency.</p> <p>The costs to permit the Cafeterias works out to be more than the cost to permit the gyms due to the extra clean up required before and after the permit. (i.e. setting up tables, chairs). Abdul (a new observer the meeting) expressed that the hourly rates to permit the gym vs. the cafeteria are not consistent and should be the same given that Custodians get a rate/hour regardless of where in the building they are working. Some religious groups come in and bring in their own food, and do not use the cafeteria to prepare food. Co-Chair Keaney expressed that we cannot differentiate between administrative uses of the space vs. use of oven in cafeteria. Julian expressed that religious groups, whether there is clean up or not, need to pay the rates to achieve cost recovery. Rick</p>	

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	<p>confirmed that during the school day, the caretaker can only clean the school once and the cafeteria has to be thoroughly cleaned before the space is used. The basic criteria in the RMI report talks about the costing. Linda can send the report to Abdul.</p> <p>Trustee Glover informed Abdul that if he disagrees with the rates and fees, he will not be able to submit a minority report as he is not a member, but is welcome to delegate at the OFMC and PSSC Meetings.</p> <p>Members discussed increasing and decreasing the rates for the Categories, and Kitty provided the amounts in subsidies, and revenue generated using the various rates and scenarios. Kitty confirmed that dividing the \$3.8 across the various categories, the rate becomes 60.4%. Members discussed the various changes in rates, prior to putting forth a motion to approve the rates as (Category 1 - 40%, Category 2 - 60%, Category 3 -80%, Category 4 - 90%).</p> <p>***MOTION to change the categories to 40%, 60%, 80%, and 90% was moved by Gerry, 4 in favour, 2 opposed, 2 abstained. Motion carried.</p> <p>Doug requested that the following regarding Field Use be added to the next agenda for discussion:</p> <p>1.) Field Maintenance 2.) Unauthorized Use of Fields by Non-Permit Users.</p>	
8. Adjournment	***Motion to adjourn the meeting at 1:00 pm, all approved.	
9. Next Meeting	The next meeting is on February 28, 10am.	<ul style="list-style-type: none"> ▪ Linda will circulate a Notice of Meeting with the details for the meeting.