

COMMUNITY ADVISORY COMMITTEE MINUTES

Committee Name: Community Use of Schools Advisory Committee
Date: January 9, 2018
Time: 8:00 a.m.

Present: Co-Chair Judy Gargaro (Etobicoke Philharmonic Orchestra), Heather Mitchell (Toronto Sports Council), Gerry Lang (Citizens for Life Long Learning), Sharma Queiser (Social Planning Toronto), Susan Fletcher (Applegrove Community Complex), Alan Hrabinski (Scarborough Basketball Association), Luz Maria Pardo (Light Your Life Corp), Doug Blair (North Toronto Soccer Club), Sam Glazer (Alt-Congregation Beth Haminyan), Patrick Rutledge (Big League Book Club), Dennis Keshinro (Belka Centre) – on phone; Abdirahim Ali Rage (Muqdishu Soccer Club) - on phone

TDSB: Trustee Avtar Minhas, Steve Shaw (Executive Officer - Facility Services, Sustainability & Planning), Shirley Adderley (Manager, Facility Issues & System Liaison), Ndaba Njobo (Acting - Facility Permitting Coordinator), Ugonma Ekeanyanwu (Manager Community Use of Schools), John Long (Regional Manager East)

Guests: Alex Viliansky (Felix Swim School)

Regrets: Co-Chair Chris Glover, Lynn Manning (Girl Guides of Canada, Ontario Council), Dave McNee (Quantum Sports & Learning-QSLA)

Absent:

Recorder: Tracy Vallant (Executive Assistant)

ITEM	DISCUSSION	RECOMMENDATION/MOTION
Call to Order/Welcome and Introductions/Approval of Quorum	The meeting was called to order by Co-Chair Judy Gargaro – 8:01 a.m.	
Approval of Agenda	Patrick Rutledge moved to approve the agenda, Susan Fletcher seconded. Motion carried.	
Approval of Minutes – December 12, 2017	Heather Mitchell moved to approve the December 12, 2017 Minutes as amended, Sam Glazer seconded. Motion carried.	



Conflict of Interest Declaration	None	
Delegations	None	
Permit Unit Update/ Community Use of Schools Update	<p><i>Update on Policy Review, if any</i> No further update at this time.</p> <p>Submissions for field permits will be open at the end of January.</p> <p><i>Community Use of Schools Update:</i> Requests for March Break programs have closed and are being processed.</p> <p>Since the closing of the Doorsteps Community Centre a few organizations have expressed interest in providing programming in the Jane and Finch area.</p>	
Outstanding Action Items	<p><i>Enhancing Equity Task Force Recommendations and our categories</i> No further update at this time.</p> <p><i>Advertising by Permit Holders</i> Co-Chair Gargaro has sent an email to the TSAA Chair, Ralph Nigro and TDSB staff from Business Development, Communications, Risk Management, and no response has been received currently from TDSB staff. The meetings will still continue if TDSB staff are not present. This is an important issue to clarify with administrators; the goal is to clarify roles and action NOT to re-open policy or procedures.</p> <p><i>Letter of Invite to the Toronto Schools Administrators' Association(TSAA) rep to join the CUSAC meetings/Permit holders building relationships with TSAA</i> The draft invite letter for a TSAA rep to join CUSAC meetings was</p>	<p>ACTION: Staff to send approved letter to Ralph Nigro, TSAA-Chair</p>



	<p>distributed for review and approval; Invite letter was approved.</p> <p><i>Pools Working Group Update</i> No update at this time, Chris Ricketts - TLC has indicated he will assist this working group as needed.</p> <p><i>Baseball Working Group Update</i> First meeting was on December 14; Richard Christie and Chris Glover are interested in assisting with this working group. The first action will be a survey of baseball diamonds.</p> <p>Ministry letter (Child Care Act) is required for every group, no one is exempt. Each group needs to apply individually.</p> <p>This working group will continue to meet and the next update will be in March.</p> <p>Staff indicates that some baseball diamonds and fields are combined; does not make sense to rehabilitate diamonds that have a lot of field use i.e. Soccer permit; if soccer is being played on the field no baseball can be played because of close proximity of the two areas. Baseball is not part of the TDSB curriculum, therefore when looking at rehabilitating baseball diamonds perhaps look at where there will be most use by Learning Centre – this will be most efficient in terms of cost and will have the most equitable access to at least one diamond in every quadrant and to look for partnerships.</p> <p><i>Discussion of Ranking Schools via e Base – online discussion</i> Alan Hrabinski indicated that this is not possible in eBase as it is a real time system; therefore, it doesn't make sense to have a</p>	
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	<p>ranking system.</p> <p>The permit application turnaround time is approximately 7 days.</p> <p>eBase will only allow for one submission once the permit request has been approved.</p> <p>Ndaba Njobo pointed out that it is not a big problem that users are permitting more locations than they intend to use. Also 90% of permits are renewals so the renewal rate is faster than 7 days in many cases. The challenges come for new groups and if principals do not respond in a timely manner to approve the permit.</p> <p><i>Building relationships with the Permit Clerk(follow up from December deputation)</i></p> <p>The relationship begins in the discussion area in eBase.</p> <p>Some groups will approach the Principal first to inquire about space availability and then submit the permit application. No right or wrong way.</p> <p>eBase system – if you are a returning applicant the discussion box is visible, if you are a new applicant you will be provided with the steps to take, new applicant must work through the process first.</p> <p>Permit clerks are able to see if other locations have been already booked.</p>	<p>ACTION: Co-Chairs Gargaro and Glover will respond back to Jack of Sports that there is no need to rank bookings or blanket book</p>
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<p>CUSAC Membership Housekeeping</p>	<p><i>Community Co-Chair Election</i> Susan Fletcher nominated Judy Gargaro to continue to be the Community Co-Chair of CUSAC; Heather Mitchell seconded.</p> <p>Judy Gargaro accepted the nomination. No further nominations received.</p> <p>Judy Gargaro will be the Community Co-Chair for the next 2 years.</p> <p><i>Filling of 2 open spots – for-profit and other</i> Vacancy in the For-Profit category and a vacancy in one of the following: Parent, Persons with Disabilities and Children Advocacy.</p> <p>Heather Mitchell nominated Alex Viliansky for the category of For-Profit; Alex Viliansky accepted the nomination; no further nominations received. Carried.</p> <p>Heather Mitchell and Susan Fletcher had a conversation with Mary Hynes, there may be some interest. Mary Hynes represents the Older Women’s Network.</p> <p>Co-Chair Judy Gargaro indicated that the Persons with Disabilities Network no longer wish to send a representative.</p> <p>If there is anyone else who wishes to join the CUSAC membership they must attend the February CUSAC meeting.</p> <p>Welcome to the CUSAC membership Alex!</p>	<p>ACTION: Co-Chair Gargaro will contact Mary Hynes to discuss interest in being on the CUSAC membership</p> <p>ACTION: Heather Mitchell will contact the Toronto Accessible Sports Council to find out if there is any interest in being on the CUSAC membership. Ugonma Ekeanyanwu to contact the Special Olympics group to see if there is any interest in being on CUSAC</p>
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Trustee Report (given by Trustee Avtar Minhas)	Enhancing Equity Task Force made the request to remove segregated gifted programs from the curriculum/ this request was met with much controversy therefore the Board agreed that this request needs further research. There will be a discussion about this at the February Board meeting.	
Other Business	<p>Heather Mitchell indicated that there is an upcoming Sports Conference on February 24, 2018 at Humber College; this conference was very well attended last year; information will be sent to the membership. The agenda has Permitting 101- Ndaba Njobo and Ugonma Ekeanyanwu will be presenting and the Sport Plan and Toronto Master Plan will be discussed.</p> <p>For upcoming elections in October, should CUSAC prepare materials and request for more funding for our programs? Need to investigate whether funding has kept up with the cost of living. Are we looking at impact? What would be our messaging?</p> <p>Suggestion: that this request/work go through the Space Coalition Group as CUSAC is not an advocacy group</p> <p>Ugonma Ekeanyanwu indicated that the 2018 TDSB Parents as Partners Conference will take place on April 28, 2018, information was sent out with the CUASC agenda, there will be a table for School Community – PSI and Permits; Dave McNee will be happy to assist again this year if needed.</p>	<p>ACTION: Heather Mitchell will send information to Tracy Vallant for distribution</p> <p>ACTION: Space Coalition to assist with messaging to the MPs, MPPs, for increased CUSAC funding</p> <p>ACTION: Co-Chair Gargaro will discuss with Ndaba Njobo – How are we doing? What statistics are available</p>
Adjournment	Motion to adjourn by Susan Fletcher. Motion carried. Meeting adjourned at 9:10 a.m.	ACTION: Next meeting will be held on February 13, 2018 at 8:00 a.m., 5050 Yonge Street, Boardroom

