

Student Information:

I am a student who is: living with parents living with my custodian who is also my homestay

Student Name: _____
Passport Surname Passport Name

Date of Birth: _____ Age: _____
(dd/mm/yyyy)

Address: _____
Postal Code

Current School: _____

Tuition Fee: Grade 1 - 8 \$ 14,500 (2 Semesters) \$ 6,500 (1 Semester)

Parental Information:

If your parent is living with you in Canada please fill out this section

Parent Name Mr. /Mrs.: _____
Surname First Name

Parent Name Mr. /Mrs.: _____
Surname First Name

Parental Email: _____

Parent Phone Number: _____
Home Mobile

Custodian Information:

Did you change custodian or custodian's address? Yes No

Custodian Name Mr. /Mrs. : _____
Surname First Name

Parental Email: _____

Contact Phone Number: _____
Home Mobile

Parent/Custodian's Signature: _____
Signature (dd/mm/yyyy)

DEADLINE: **MARCH 31 / OCTOBER 31** FOR RENEWAL PERIOD OF - **SEPTEMBER / FEBRUARY**



Application	<ul style="list-style-type: none"> Download the Renewal Form from www.studytoronto.ca under Renewal Students Complete the form Obtain custodian’s signature and information if you are under 18 years of age.
Preparation of Payment	<ul style="list-style-type: none"> Please email studytoronto@tdsb.on.ca for an invoice if required. There are two methods of payment: <ul style="list-style-type: none"> Bank draft - Please make payable to the Toronto District School Board (TDSB) Wire transfer -Please wire transfer the tuition fee using CIBC International Student Pay System or Traditional Wire Transfer. Information on both can be found on the next pages direct deposits are not accepted
Tuition Fee	Grades 1-8: ___ \$14,500 (2 Semesters) ___ \$6,500 (1 Semester) Grades 9-12: ___ \$15,250 (2 Semesters) ___ \$7,250 (1 Semester) (Students attending a non-semestered secondary school must pay the full year fee)
Refund Policy	Please refer to the refund policy on our website found at: https://www.tdsb.on.ca/About-Us/International-Programs/International-Students/Fees
Payment Deadline	<u>March 31</u> / <u>October 31</u> <u>April 1 – April 30</u> / <u>November 1 – November 30</u> \$500.00 re-entry fee will apply - School Placement Not Guaranteed After <u>April 30</u> / <u>November 30</u> - No Renewal Allowed
Documents Required with Tuition Fee Payment	<input type="checkbox"/> Completed and signed Renewal Form (Please contact our office first for high school transition if applicable) <input type="checkbox"/> Wire Transfer Reference Sheet (if applicable) <input type="checkbox"/> Notarized Custodian and Notarized Parents Form if you are changing custodians
Payment Completion	<ul style="list-style-type: none"> Certified Cheque, Bank Draft or Money Order - Bring tuition fee payment and required documents to TDSB at below address. Wire Transfer – when the wire transfer is complete, please email the wire transfer reference sheet and required documents to studytoronto@tdsb.on.ca. direct deposits are not accepted
Toronto District School Board International Students and Admissions Office 5050 Yonge Street, 1st Floor, Toronto, Ontario, Canada M2N 5N8 tel: +1-416-395-8120, studytoronto@tdsb.on.ca , www.studytoronto.ca	



TDSB Bank Information

For Wire Transfer Only

Beneficiary Bank:

Bank	CIBC
Transit #	00412
Branch #	010
Address	4841 Yonge Street Toronto, ON M2N 5X2
Swiftcode	CIBCCATT

Beneficiary:

Company Name	TDSB-International Student and Admissions Office
Account #	09-81419



CIBC International Student Pay (Wire Transfer)

As an international student studying at Toronto District School Board, making payments is faster and easier than ever before.

With the **CIBC International Student Pay** secure online portal, you can now make arrangements to pay your student fees in your preferred currency¹ from anywhere in the world at any time.

Send Tuition In Four Easy Steps:

- 1. LOG IN**
Access the CIBC International Student Pay secure web portal by clicking here (<https://isp.cibc.com/ITPP/TDS/#/tdsbLogin>)
- 2. PROVIDE PAYMENT DETAILS**
Once you enter the CIBC International Student Pay platform, simply enter the tuition amount in Canadian dollars, then identify your preferred country. You'll be shown the amount required in your preferred currency¹ to pay your student fees in Canadian dollars based on the competitive FX rate CIBC is providing Toronto District School Board. This quoted exchange rate is locked-in for 72 hours² - this means no currency fluctuations during that period as you finalize your transaction.
- 3. ENTER PAYER DETAILS**
Enter a few payer details - whether it is you, your parents or an agent acting on your behalf. Carefully review the Terms & Conditions provided by CIBC, and when ready, click "Accept" and "Submit".
- 4. INITIATE TRANSFER**
Print the payment instructions and reference code and deliver to your local bank within 72 hours². Your bank simply follows the instructions and sends the funds to Toronto District School Board.

Benefits of the Program:



Enhanced Student Experience

- Once you enter the CIBC International Student Pay platform, simply follow the prompts to make a payment in your preferred currency¹ – whether it is you, your parents or an agent acting on your behalf.



Access to Live Foreign Exchange Rates

- With CIBC International Student Pay you'll have access to the competitive foreign exchange rates CIBC is providing to Toronto District School Board. CIBC is a leading global financial institution and an established dealer specializing in foreign exchange for over 100 years.



End-to-End Communication

- You'll receive detailed instructions and a reference code to deliver to your local bank within 72 hours². Your bank simply follows the instructions and sends the funds to your school. You'll also receive status updates and email reminders until your payment is complete, and you can check the status of your payment online at any time.

You will receive a confirmation email when Toronto District School Board receives your payment.



WIRE PAYMENT REFERENCE SHEET

To be completed and e-mailed or faxed to our office with the record of wire transfer.
E-mail: studytoronto@tdsb.on.ca

Date of Transaction (dd/mm/yyyy)

Student Name (last name, first name)

Invoice TISP #

This will be assigned to all students

Student's Date of Birth (dd/mm/yyyy)

Student's TDSB School

Remitter's Name (last name, first name)

Refund Policy

- **Full Tuition Fee Refund**, less the administration fee (CAD \$500.00), will be granted if **Immigration, Refugees and Citizenship Canada (IRCC)** does not issue the Study Permit. To obtain a refund, the student must submit the following documents within 60 calendar days from the issue date as indicated on the original refusal letter from IRCC:
 1. The original Letter of Rejection from IRCC
 2. The original TDSB Official Letter of Acceptance
 3. The original receipt of tuition payment
 4. Completed and Signed **Refund Request Form** by the parent/guardian
- **Two-Thirds** of the tuition will be refunded if a student withdraws at least 30 calendar days or more prior to the commencement of the program
- **One-Half** of the tuition fees will be refunded if the student withdraws less than 30 calendar days before/after the commencement of the program.
- **No Refund** of the tuition fee will be granted to a student who:
 - withdraws after 30 calendar days from the commencement of the program
 - is dismissed from the program due to breach of law, policy or regulation as determined by the government of Canada, the Police, the Toronto District School Board and/or TDSB International Student Programs; or
 - gives false medical information or fails to disclose health conditions as required by TDSB International Student Programs
- **Change of Immigration Status:** In the event that the student's immigration status changes during the school year, the parent/guardian of the student must contact the International Students and Admissions Office immediately. Please note Change of Immigration Status **does not** apply to students whose parents are on work permit or study permit.





¹ CIBC International Student Pay provides access to all developed market currencies and select growth market currencies. ² The foreign exchange quote in your preferred currency will remain valid for 72 hours (excluding weekends and Canadian statutory holidays). Should you not proceed with the transaction within this 72 hour period the quote will expire. During this 72 hour period (excluding weekends and Canadian statutory holidays), you will not be able to access CIBC International Student Pay to obtain further quotes.

CIBC Capital Markets is a trademark brand name under which different legal entities provide different services under this umbrella brand. Foreign exchange services are offered by Canadian Imperial Bank of Commerce. Services offered by the Canadian Imperial Bank of Commerce include corporate lending services, foreign exchange, money market instruments, structured notes, interest rate products and OTC derivatives. Other products and services, such as exchange-traded equity and equity options, fixed income securities, are offered through directly or indirectly held subsidiaries of CIBC. CIBC provides payment and foreign exchange solutions to, among others, colleges, universities, education providers and other similar institutions in Canada, including facilitating payment from you to Toronto District School Board. In accepting payments for Toronto District School Board, CIBC acts as a service provider to Toronto District School Board — not as a service provider to you. In the event you decide to send a payment to an account owned and / or operated by CIBC for transmission to Toronto District School Board, you irrevocably agree that CIBC may accept and act upon the sole instructions of Toronto District School Board with respect to such payment. You are not required to use the Online Platform to pay tuition fees to Toronto District School Board. You are at all times entitled to source Canadian dollars from alternate financial institutions, including your local financial institution. CIBC derives income from the difference (the spread) between the prices at which we buy and sell foreign currency. CIBC's spreads may differ from time and can change (without prior notice). This spread is reflected in the quote CIBC provides to Toronto District School Board. CIBC may offer Toronto District School Board rebates in connection with the solutions provided, which rebates may not be passed along to you.