



Draft Minutes
 January 14, 2014
 Time: 7:00 pm – 9:00 pm

Present: John Trafananko(Co-Chair); Jerako Biaje-Wendt(Co-Chair); Vivek Rao (Ward 2); Ali Mohamed (Ward 1, Alt); Virginia Ludy (Ward 2); Laurie Green (Ward 3); Norman Perry (Ward 4); Devon Forbes (Ward 5); Ceyrina Craig (Ward 7); D. Williams (Ward 10); Allan Schacht (Ward 11); Eva Rosenstock (Ward 12) Wilmar Kortleeveer (Ward 13 Rep); Kainani Dana (Ward 14 Rep); Steve Chatzibasile (Ward 18); James Rycman (Ward 19 Rep); Sudershan Singh (Ward 20 Rep); Cathie Noble (Ward 20 Alt); Sharon Kerr (Ward 21); Ward Davis (Ward 21, Alt); Saida Sabrie (SPLC); Mirian Turcios (SSEN); Chris Glover (Trustee); Sam Sotiropoulos (Trustee); Superintendent Jim Spyropoulos (TDSB, Equity and Inclusive Schools)

Regrets: Sarah Ali (Ward 2, Alt); Suban Abdullahi (Ward 5); Ricardo Francis (Ward 6); Dagmar Grasser (Ward 8); Darlene Giroux (Ward 10, Alt); Amy Goffin (Ward 15 Rep); Lakshmi Kygo (Ward 15, Alt); Kate Wallis (Ward 16); Gary Lochhead (Ward 17); Yasmine Ibrahim (Ward 22); Michelle Munroe (Central Co-ordinator, TDSB)

Visitors: Dwayne (Ward 21); Towid Noman (Toronto Bangladeshi Association)

Tele-Conference: Tina Chan Kim (Ward 3); Michelle Minot (Ward 4 Alt); Julie Dasoo (Ward 13 Alt)

Recorder: Linda Mendonca (Committee Assistant)

Creative Services: Erin Pallett

#	Information/Discussion	Action/Recommendation
1.	Welcome and Introductions (Co-Chairs) Meeting called to order at 7:10 pm.	
2.	Approval of Quorum (Co-Chairs) Quorum achieved. Laurie G. and Virginia L. informed everyone that this would be their last meeting.	
3.	Conflict of Interest None declared	
4.	Approval of Agenda (Co-Chairs) *** MOTION: Allan seconded by Steve moved that the agenda be approved with the following amendments. 14 approved. Motion carried.	

#	Information/Discussion	Action/Recommendation
	<ul style="list-style-type: none"> ▪ Ali Mohamed: Somali Task Force(STF) Update ▪ School/Ward E-mail Account Update – Eva R. 	
5.	<p>Approval of Nov 19 Draft Minutes (Co-Chairs)</p> <p>***MOTION: Sharon, seconded by Eva moved to approve the draft November 19, 2013 Minutes with the following amendments. All approved. Motion carried.</p> <ul style="list-style-type: none"> ▪ Add Visitors: Pam Rigney (Ward 21), Dwayne (Ward 21) <p>Approval of Dec 17 13 Draft Minutes (Co-Chairs)</p> <p>***MOTION: Steve, seconded by Kainani moved to approve the draft December 17, 2013 Minutes. All approved. Motion carried.</p> <p>Motion to Re-Open & Amend December 17th Minutes</p> <p>Trustee Glover and Superintendent Jim S., with respect to the Somali Parent Liaison Coalition (SPLC) Conference Report provided by Saida S. at the December 17th PIAC meeting clarified that less than 25 people attended the event and the report that the conference “went well” was inaccurate. Trustee Glover and Superintendent S. requested to re-open the December 17th and make the following amendment to the Superintendent’s Report section to accurately reflect SPLC Conference outcomes.</p> <p>SPLC Conference</p> <p><i>“With respect to the SPLC Conference Report provided by Saida S., Superintendent Spyropoulos clarified that no more than 25 people attended the conference. Attendees included TDSB staff, Trustees, and volunteers and members of the Toronto Police Services. The conference also started two hours late. Superintendent Spyropoulos also reported that TDSB made a commitment to support the conference by paying \$3300.00 for food for the event. The food was intended to support the projected 600 attendees and the funds came from the Equity and Inclusive Schools budget.”</i></p> <p>***MOTION: Sharon, seconded by Wilmar moved to re-open and amend the December 17th minutes as requested as requested above. 12 approved. 2 abstentions. Motion carried.</p>	<p>Recorder will make amendments as approved to the November 19, 2013 and December 17, 2013 minutes and post them on the website.</p>

#	Information/Discussion	Action/Recommendation
6.	<p>PIAC Budget Update (Tina K.)</p> <p>***MOTION: Vivek, seconded by Sudesh moved to accept the PIAC Budget Update. 15 approved. 1 opposed. Motion carried.</p> <p>A PIAC Budget Update as of December 31, 2013 was provided. PIAC 2012-13 at 12 31 13.pdf. A charge of \$228 for Survey Monkey is still included. John T. confirmed that PIAC will need the Survey Monkey. There is an addition of \$400 for business cards approved at the last meeting. Based on an estimate of PIAC expenses, there will be a \$53 deficit. The Outreach Committee needs to confirm if SC411 Training will proceed and use \$4000. Saida S. in reference to December 17, 2013 Minutes said that she made a budget request and was told that at the moment there were no extra funds, and was asked to work with the Annual Parent Conference Committee. She said that the minutes circulated were different than those handed out at today's meeting and that \$4000 was approved to go towards the SPLC event. John T. and Linda checked the December 17 13 minutes sent via e-mail and they were the same as the minutes handed out today. The minutes did not reflect Saida's comment. Steve C. confirmed that the SC411 Training is still going ahead and that those funds will be used.</p>	
7.	<p>Membership Update</p> <p>Vivek R. asked members to notify him of any e-mail address changes, and also if members will be participating via teleconference. Sharon K. suggested that Co-Chairs make a note included members participating by teleconference before moving to the next agenda item.</p>	
8.	<p>Superintendent's Report</p> <p>Math Strategy The Math Strategy report will go to the Program and School Services Committee (PSSC) meeting on January 22nd.</p> <p>CAC Review Report The CAC Review Report will go to Planning & Priorities (PNP) Committee meeting on January 22. Members were reminded to advise Maria Mavroyannis if interested in making a delegation request 48 hours prior to the meeting.</p> <p>Somali Task Force(STF) A meeting was held at the IMO Mosque, set up at the request of community members. 300 people were present. The STF recommendations will go to the Program and School Services Committee (PSSC) on January 22. Updates and minutes from the STF can be found on the TDSB website.</p> <p>Ice Storm Some TDSB sites and significant hubs for child care and permits sustained significant damage due to the ice storm. Some TDSB Staff were called in and did so willingly. Two schools were open as warming centres and used extensively. Costs included \$400,000 to ensure that schools were open and safe for students in the New Year.</p>	<p>Superintendent Jim S. will confirm with the Facilities Department if</p>

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	<p>Members asked questions about the snow removal process and whose responsibility it is to ensure that school pathways and paved play areas are clear of ice and snow.</p> <p>Community Engagement Procedure The procedure will go to Planning & Priorities (PNP) in February. It's relevant to PIAC especially to those involved in P/VP Selection.</p> <p>Staffing Planning Budget Process Some of the staff planning decisions are made in March and the rest of the decisions are made in June. Members requested to be part of the process as parents find out on short notice that administrators are leaving due to staffing changes.. It was suggested that PIAC invite Lou Vavougios to do a presentation on the budget process with a focus on staffing and the potential impact on schools.</p> <p>***MOTION: Laurie, seconded by Sharon requested that PIAC respectfully request a presentation from the Associate Director, Lou Vavougios and/or staff regarding the 2014-2015 budget process with a focus on staffing and the potential impact on schools.</p>	<p>it's okay to circulate the snow removal report and send it to Linda to circulate by e-mail which will answer some of the questions by members regarding the snow removal process.</p> <p>Staff to invite Associate Director Lou Vavougios to do a presentation on 2014-2015 budget process with a focus on staffing and the potential impact on schools.</p>
9.	<p>Trustee Report Budget Process The Board discussed an early budget approval process to look at the staffing budget school by school and to balance the budget and look to the province to cover the rest. There is another Budget meeting 4pm, Monday, January 20th.</p> <p>Community Budget Process The Community Budget Process meetings will start in February. Those meetings are podcast. John T. is one of the Co-Chairs.</p> <p>P/VP Motion There is a motion to change to the wording of the policy. Laurie G. & Eva R. will depute tomorrow at Human Resource Committee on that issue.</p> <p>Audit Report The Director asked for an external audit as a result of allegations made by a staff member about mismanagement of funds. Staff are going through report and will report back to Trustees.</p>	
10.	PCEO Update	Deferred to next

		meeting.
11.	<p>Communications Update D.W. provided an update (included in the attached template PIAC Working Group - Communication WG Report-2014-01-09 - dw.pdf).The service contract was received, however, full access to contacts and authorization to modify menu items has not been granted. . The next meeting is on February 5th. All are welcome to attend. The Communication Working Group put forward the following motion which would allow Michelle M. to provide the full access the working group requires.</p> <p>***MOTION: D.W., seconded by Steve C. moved to request that Michelle Munroe obtain from Rabi (ASAP Design and Print), no later than January 31, 2014, full and complete permissions/access to the PIAC website’s Content Management System, including but not limited to the ability to add new material and to delete or change existing material at all levels of the website, including forms, documents, templates, the main page, and the menu and submenu structure and content (including the “Contacts” tab). Further, no later than February 3, 2014, Michelle Munroe is to notify D. Williams by email that all the aforementioned permissions/access has been obtained. 15 approved. Motion carried.</p> <p>PIAC Co-ordinator D. W. asked what the process is for obtaining a PIAC Co-ordinator. Jerako will share that information with D.</p>	Michelle M. to follow up regarding the motion and request from Communication Working Group. Communication Working Group to provide report at next meeting.
12.	<p>Outreach Update</p> <p>School Council Appreciation Event The School Council Appreciation Event will be held on Thursday February 20th at Montecassino from 6-9pm. Invitations went out to school principals via inter-office with a letter to Ward Council Chairs/Co-Chairs.. Mirian encouraged members to promote the event to their school contacts and asked to volunteers for the event. A conflict exists with another event being held the same evening in the West Region (Ward 1) by Superintendent Mary Jane McNamara. Michelle Minot will look into details and confirm. PCEO office is following up with registrations.</p> <p>Annual Parent Conference Date The date for the Annual Parent Conference is confirmed for Saturday, May 31st, to be held at Earl Haig Secondary School.</p> <p>SC411 Training Steve C. reported that he is working with Michelle M. on the dates for the SC411 Training and will let people know once the dates have been confirmed. Mirian T. with respect to only having 8 parents having attended the last training, suggested that \$4000 was excessive for the training, and that the request should be brought forward to</p>	Irene to send invite via e-mail.

	PIAC. Steve. C. confirmed that the SC411 Training will proceed. John & Jerako will draft a Survey Monkey survey and forward it to communications for review.	
13.	<p>P/VP Selection Attached is the template for P-VP working group PIAC Working Group TEMPLATE principal.pdf. Eva and Laurie will be deputing the motion that was passed by PIAC in December. This is regarding the inclusion of wording about direct parent involvement and PIAC consultation in the policy on Selection, Promotion and Placement of Principals and Vice-Principals being brought forward by staff. PIAC members of trustees who sit on HR committee will contact their trustees to make PIAC's position known. Laurie will speak to Ward Reps whose Trustees sit on the HR committee (Ali, Steve, Wilmar, and Vivek).</p> <p>SEAC/PIAC Update A SEAC/PIAC meeting will be held on Monday January 20 at 5050 Yonge in the cafeteria at 7pm. This will be a debriefing of the October special education conference. All working group members are welcome to attend. John and Jerako announced that the director has requested a budget outline from the most recent conference and has committed to financially supporting a special education conference in 2014 - 15.</p> <p>Ward/CLG Updates/Reports and Questions Arising None Reported</p>	
14.	<p>Questions Arising from Committee Reports None reported.</p>	
15.	<p>PIAC & Executive Meeting Date Change ***MOTION: D. seconded by Norm moved to change the May PIAC Meeting from May 5th to May 6th due to scheduling conflicts. 15 approved. Motion carried.</p> <p>***MOTION: Wilmar, seconded by Sharon moved to change the April PIAC Executive meeting from April 8th to April 1st. 14 Approved. Motion carried.</p>	Linda will circulate list of updated PIAC & Executive Meeting Dates.
16.	<p>Adjournment ***MOTION: meeting adjourned at 10:00pm due to lack of quorum. Motion carried.</p>	
17.	Next Meeting Date: Tuesday, February 11 th , 7pm.	Notice of Meeting to be circulated by e-mail.