

Next-Steps Employment Centre - Downsview

is hosting a
HIRING EVENT



"Caring and Sharing with You By Our Side"

The Mon Sheong Foundation is a Canadian registered charitable organization, dedicated to the philosophy of caring for the elderly, encouraging the young and providing programs and services to meet the needs of our communities.

We Are Seeking:

**Personal Support Worker (PSW), Activity Aide, Cook,
Dietary Aide and Housekeeping Aide**

(See Reverse for Details)

Friday, September 21st, 2018

(11:00 a.m. to 2:00 p.m.)

FOR MORE INFORMATION

Call to Register at: 416-395-9559

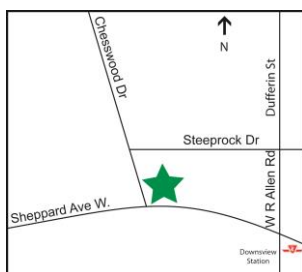
www.next-steps.ca



NextStepsEmploymentCentres



[@NextStepsEC](https://twitter.com/NextStepsEC)



**3701 Chesswood Drive, Suite 100
Toronto, ON M3J 2P6
Phone: 416-395-9559
Fax: 416-395-9510**

Open Monday to Friday, 9am-5pm

Operated by



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**EMPLOYMENT
ONTARIO**

Next-Steps Employment Centre - Downsview

NOW HIRING!

* Position Title: Housekeeping Aide

Department: Support Services

Location: Richmond Hill

Employment Type: Part-Time, Bargaining Unit Position

Position Summary:

Reporting to the Support Services Supervisor, the incumbent must maintain a comfortable, safe, and aesthetic environment for the residents, staff and visitors. All work will be carried out in accordance with health and safety guidelines and procedures to ensure the safety of residents and workers.

* Position Title: Dietary Aide

Department:

Location: Nutrition & Dietary Services

Richmond Hill, Scarborough, Downtown Toronto

Employment Type: Part-Time, Bargaining Unit Position

*** Position Summary**

Report to Manager / Supervisor of Nutrition and Dietary Services; prepare and serves food for the residents; maintain the highest quality standard of food production, cleanliness, and sanitation standard of work area and equipment.

Position Title: Cook

Department: Nutrition & Dietary Services

Location: Richmond Hill

Employment Type: Part-Time, Bargaining Unit Position

Position Summary:

Reporting to the Manager, Nutrition and Dietary Services or designate, the incumbent must prepare food for residents and other events. He/she must also supervise food service workers who will be assisting with the food preparation. He/she must ensure the highest quality of food production, cleanliness and sanitation, and health and safety standards within the workplace.

Position Title: Activity Aide

Department: Activation

Location: Richmond Hill, Scarborough, Downtown Toronto

Employment Type: Part-Time, Bargaining Unit Position

Position Summary:

Reporting to the Programs and Support Services Supervisor/Activation Supervisor, the Activity Aide will assess, deliver and evaluate age-appropriate recreational, leisure, and educational programs according to the abilities, residents' quality of Life.

Position Title: Personal Support Worker

Department: Nursing

Location: Richmond Hill, Scarborough, Downtown Toronto

Employment Type: Part-Time, Bargaining Unit Position

Position Summary:

Reporting to the Director of Resident Care or designate, the incumbent is responsible for providing nursing care to meet the physical, psychological, emotional, cultural, spiritual and social needs of the residents.

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