

Next-Steps Employment Centre

Riverdale—Gerrard Square presents



Free MS Word Tutorial

Are you a registered client?

Do you want to refresh your skills in Microsoft Word? Join us for a free tutorial. Topics covered will include: **File Management, Editing Text, Formatting Text, and Printing.**

Please Note: Limited computers available, to secure your seat please bring your own laptop.

Tuesday August 15, 2017

10:00 am - 1:00 pm

Space is limited! To sign up please call: 416-396-2020

www.next-steps.ca

NSEC-riverdale@tdsb.on.ca

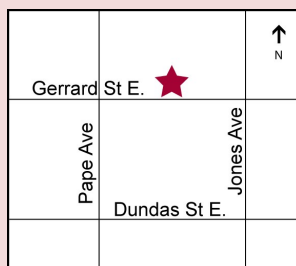


[NextStepsEmploymentCentres](https://www.facebook.com/NextStepsEmploymentCentres)



[@NextStepsEC](https://twitter.com/NextStepsEC)

Operated by



Riverdale—Gerrard Square Mall, 2nd floor

1000 Gerrard Street East
Toronto, ON M4M 3G6

Open Monday to Friday, 9am-5pm

This Employment Ontario
service is funded in part by the Government

**EMPLOYMENT
ONTARIO**